

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE BATTLE RIVER REGIONAL DIVISION #31, HELD ON FEBRUARY 14TH, 2013, COMMENCING AT 9:01 A.M.

PRESENT

DOUG BOWIE
JIM FIELDING (Joined the meeting at 10:12 a.m.)
REBECCA HEIBERG
SHELLEY GRUNDBERG
NOREEN METZ (Joined the meeting at 10:07 a.m.)
PETER MILLER
KENDALL SEVERSON
CHERYL SMITH

ABSENT

ALSO PRESENT

DR LARRY PAYNE, Superintendent of Schools
RAY BOSH, Assistant Superintendent – Student Services
RICK JARRETT, Assistant Superintendent – Instruction
IMOGENE WALSH, Assistant Superintendent – Business
DIANE HUTCHINSON, Communications Coordinator
SHIRLEY FAIRALL, Recording Secretary

D BOWIE IN THE CHAIR

CALL TO ORDER

Chair Bowie called the meeting to order at 9:01 am

Brock Proctor, student, Merlee Severson, teacher, of Camrose Composite High School, and Jean Proctor, mom,) joined the meeting at 9:01 a.m.

STUDENT SUCCESS

Chair Bowie welcomed Brock Proctor, Merlee Severson, and Jean Proctor, and invited their presentation on Brock's success at the Camrose Composite High School. Brock is a talented young artist who has already commissioned some of his art work.

Mr Proctor, Ms Severson, and Ms Proctor left the meeting at 9:18 a.m.

APPROVAL OF AGENDA

#14\13 K SEVERSON – That the Board of Trustees approve the agenda with an additional item under In-Camera.

CARRIED

APPROVAL OF MINUTES

#15\13 P MILLER - That the minutes of the Regular Meeting of the Board of Trustees of January 24th, 2013 be approved as presented.

CARRIED

LOUGHEED & ROSALIND SCHOOLS ADMINISTRATIVE INFORMATION

Trustees requested additional information regarding receiving schools and clarity on small school by necessity funding.

Dr Larry Payne, Superintendent of Schools, reminded Trustees that the lap top pilot project was introduced as a 21st century learning tool to assist teachers in classrooms with multiple grade levels but has little relevance to the conversation of educational programming and potential school closure.

Instructional Programming

Rick Jarrett, Assistant Superintendent – Instruction, discussed the challenges of providing educational programming while facing diminishing resources, changes to pedagogy, curriculum redesign, assessment, inclusion, inquiry based education, and project based learning. Mr Jarrett explained the process of cycling curriculum in multiple grade classrooms and the impact on students and teachers to maintain this long term, the complexity of time tabling, and utilizing lap tops as a 21st century tool in learning.

MEETING RECESS

The regular meeting recessed at 10:15 a.m. and reconvened at 10:28 a.m.

IN-CAMERA SESSION (10:28 a.m.)

#16\13 J FIELDING - That the regular meeting recess to permit the Trustees to meet in-camera, and that all persons except Trustees, Superintendent of Schools Payne, Assistant Superintendent – Student Services Bosh, Assistant Superintendent – Instruction Jarrett, Assistant Superintendent - Business Walsh, Communications Coordinator Hutchinson, and Recording Secretary Fairall be excluded.

CARRIED

OUT OF IN-CAMERA SESSION (10:50 a.m.)

The In-Camera session concluded and the regular meeting reconvened.

Brenda Johnson, Director of Transportation, and Cheryl Kropinske, Director of Finance, joined the meeting at 10:51 a.m.

POTENTIAL SCHOOL CLOSURE DISCUSSION

Potential Receiving Schools

Ray Bosh, Assistant Superintendent – Student Services, informed Trustees of the process and stages of transitioning students to the potential receiving schools.

Transportation

Brenda Johnson, Director of Transportation, reviewed information that will be presented at the community meetings in Rosalind and Lougheed on February 27th and February 28th, 2013, respectively. Currently the earliest estimated school bus pick up time is 7:15 a.m. and if Rosalind students are rerouted to attend Bawlf, the estimated school bus pick up time will be 7:21 a.m. Rerouting boundaries between Lougheed and Sedgewick, the earliest school bus pick up time currently is 7:22 a.m. and will be 7:20 a.m.

Ms Johnson left the meeting at 11:06 a.m.

Percy Roberts, Director of Operations and Maintenance, joined the meeting at 11:07 a.m.

Operations and Maintenance

Mr Roberts informed Trustees that using the Alberta Infrastructure's utilization formula, Lougheed School, built in 1953, can accommodate 173 students, and current enrollment is 51. The potential receiving school has a net capacity of 751 students and with a current enrollment of 329.

Rosalind school, built in 1955, has the capacity to hold 301 students with a current enrollment of 45 which is an 18% utilization rate. The potential receiving school has a capacity for 453 students and at present 357 students are enrolled.

Dr Larry Payne, Superintendent of Schools, informed Trustees that this information together with administration information presented at the January 24th, 2013 Board Meeting will be presented at the Community Meetings in Rosalind on February 27th, 2013 and Lougheed on February 28th, 2013.

Mr Roberts and Ms Kropinske left the meeting at 11:19 a.m.

ELK ISLAND CATHOLIC PROPOSED PARTNERSHIP MEETING

Dr Larry Payne, Superintendent of Schools, informed the Board that preliminary discussions were held with representatives from Elk Island Catholic School Division to consider the possibility of a partnership. A meeting will be scheduled to discuss future plans.

LETTER FROM TOWN OF DAYSLAND

Chair Bowie informed Trustees he has contacted Darrell McNabb, Mayor of the Town of Daysland, to follow up on the request to meet with Battle River School Division. Mr McNabb suggested BRSD representatives attend the next Daysland Town Council Meeting on February 21st, 2013 at 7:00 p.m..

INTERNATIONAL TRAVEL REQUEST – CENTRAL HIGH SEDGEWICK PUBLIC SCHOOL

#17\13 N METZ - That the Board approves, in principle and subject to Administrative Procedure 261 'Travel Study', the international travel trip to England, France, Switzerland, and Germany, by the Central High Sedgewick Public School Travel Club students during spring break 2014, specifically April 10th to April 21st, 2014.

CARRIED

Brenda Herder, Manager of Inclusive Education, and Kathryn Graff, Consultant, joined the meeting at 11:25 a.m.

REGIONAL COLLABORATIVE SERVICE DELIVERY MODEL

Chair Bowie welcomed Ms Herder and Ms Graff and invited their presentation. Ms Herder informed Trustees that the Regional Collaborative Service Delivery Model is a cross ministerial approach from Alberta Education, Alberta Health and Human Services designed to support schools and community partners working together to identify needs, and to plan and deliver supports and services. Ms Graff reviewed a timeline for the implementation of the full service delivery model and the benefit of a transition to a more streamlined process.

MEETING RECESS

The regular meeting recessed at 11:55 a.m. and reconvened at 1:01 p.m.

IN-CAMERA SESSION (1:01 p.m.)

#18\13 R HEIBERG - That the regular meeting recess to permit the Trustees to meet in-camera, and that all persons except Trustees, Superintendent of Schools Payne, Assistant Superintendent – Student Services Bosh, Assistant Superintendent – Instruction Jarrett, Assistant Superintendent - Business Walsh, Communications Coordinator Hutchinson, and Recording Secretary Fairall be excluded.

CARRIED

OUT OF IN-CAMERA SESSION (1:37 p.m.)

The In-Camera session concluded and the regular meeting reconvened.

Public guests joined the meeting at 1:37 p.m.

ADMINISTRATIVE PROCEDURE #360 – STUDENT ASSESSMENT

Chair Bowie welcomed all attendees and advised the public that this is a Board of Trustees Meeting, not a public forum that would support a question and answer period. This session of the Board Meeting is regarding an administrative procedure in the Superintendent's area of responsibility and he will present a decision which was made after a great deal of input and a lot of research.

Dr Larry Payne, Superintendent of Schools, and Rick Jarrett, Assistant Superintendent – Instruction, presented an overview and summary of Battle River School Division Assessment Review as requested by the Board of Trustees at their regular Meeting of September 27th, 2012, motion #118\12.

Dr Larry Payne advised that as a result of this review, the direction of assessment in Battle River School Division will be reflected in Administrative Procedure 360 and be implemented as follows:

1. Kindergarten to grade nine will continue in full implementation of Administrative Procedure #360;
2. High school principals will have a choice as to when to move to full implementation either in the 2013 – 2014 school year or 2014 – 2015 school year, with full implementation of Administrative Procedure #360 by the 2014 – 2015 school year in all high schools within Battle River School Division;
3. Report cards in high school will provide both alpha level grading and percentages;
4. High school principals will make the school wide decision as to whether senior high teachers will enter their assessment evidence numerically or in alpha levels; and
5. All teachers will maintain outcome based mark books for every course they teach.

Dr Larry Payne, Superintendent of Schools, advised that Administrative Procedure #360 would be revised to include the five points outlined above and will be posted to the BRSD website. He concluded by thanking everyone for their commitment, input and support to education in Battle River School Division.

MEETING RECESS

The regular meeting recessed at 2:17 p.m. and reconvened at 2:30 p.m.

Joy-Anne Murphy and Glen Hvenegaard, Canadian Parents for French representatives, together with public guests, joined the meeting at 2:30 p.m.

FRENCH IMMERSION PROGRAM IN HIGH SCHOOL

Chair Bowie welcomed Ms Murphy and Mr Hvenegaard and invited their presentation.

Mr Hvenegaard presented an overview of the benefits of the French Immersion Program in Battle River School Division to students, the school division, and the community. Ms Murphy provided to Trustees the results of the Battle River School Division survey on the possibility of a French Immersion High School Program. There was a 67% return rate of the responses and 94% replied with an interest in a French Immersion High School Program. Ms Murphy also brought to Trustees the benefits of cultural awareness and partnerships for our communities, continued student enrollment, and the long term benefits to students of the program.

FRENCH IMMERSION PROGRAM IN HIGH SCHOOL RECOMMENDATION

#19\13 C SMITH - That effective with the 2013 – 2014 school year, the Board of Trustees expand the French Immersion Program to the senior high school level at Camrose Composite High School.

CARRIED

Ms Murphy and Mr Hvenegaard and public guests left the meeting at 3:16 p.m.

TENDERING PROCESS FOR CARETAKERS' SUPPLIES

The discussion and decision on the tendering process for caretakers' supplies has been tabled to a later Board Meeting date.

DEVELOP A PLAN TO HELP RAISE YOUR SCHOOL BOARDS PROFILE IN YOUR COMMUNITY

Dr Larry Payne, Superintendent of Schools, informed Trustees of ASBA's pilot project to assist school boards by providing access to a strategic marketing firm to raise the profile of public education and school boards in their communities. Battle River School Division has been selected as one of the five school divisions in the province to be offered this opportunity.

#20\13 J FIELDING - That the Board of Trustees support the participation of Battle River School Division in the Alberta School Boards Association project to *Develop A Plan To Help Raise Your School Board's Profile In Your Community* using funds from the administration budget.

CARRIED

2ND ANNUAL ALBERTA RURAL EDUCATION SYMPOSIUM

Chair Bowie, Vice Chair Miller, and Trustee Metz will attend the 2nd Annual Rural Education Symposium in Canmore on March 3rd to 5th, 2013.

18TH NATIONAL CONGRESS ON RURAL EDUCATION

Trustees Grundberg and Metz will attend the 18th National Congress on Rural Education in Saskatoon on March 17th to 19th, 2013.

ASBA ZONE 4 MEETING

Trustee Heiberg advised that the March 25th, 2013 Alberta School Boards Association Zone 4 Meeting previously scheduled to take place in Camrose will now be hosted by Chinooks Edge School Division.

ASBA ZONE 4 MEETING REPORT

Trustee Heiberg together with Vice Chair Miller and Trustee Severson reported on their attendance at the ASBA Zone 4 Meeting in Stettler on January 28th, 2013.

MENNONITE ALTERNATIVE PROGRAM UPDATE

Ray Bosh, Assistant Superintendent – Student Services, provided an update on the Mennonite Alternative Program proposal. A meeting with representatives is scheduled with Dr Larry Payne, Superintendent of Schools, and Mr Bosh on Wednesday, February 20th, 2013 in Battle River School Division Office.

IN-CAMERA SESSION (4:07 p.m.)

#21\13 R HEIBERG - That the regular meeting recess to permit the Trustees to meet in-camera, and that all persons except Trustees, Superintendent of Schools Payne, Assistant Superintendent – Student Services Bosh, Assistant Superintendent – Instruction Jarrett, Assistant Superintendent - Business Walsh, Communications Coordinator Hutchinson, and Recording Secretary Fairall be excluded.

CARRIED

OUT OF IN-CAMERA SESSION (4:20 p.m.)

The In-Camera session concluded and the regular meeting reconvened.

MEETING RECESS

The Regular Meeting of the Board of Trustees recessed at 4:20 p.m.

TABLE OF CONTENTS

CALL TO ORDER.....1

STUDENT SUCCESS1

APPROVAL OF AGENDA2

APPROVAL OF MINUTES2

LOUGHEED & ROSALIND SCHOOLS ADMINISTRATIVE INFORMATION2

 INSTRUCTIONAL PROGRAMMING.....2

POTENTIAL SCHOOL CLOSURE DISCUSSION3

 POTENTIAL RECEIVING SCHOOLS.....3

 TRANSPORTATION.....3

 OPERATIONS AND MAINTENANCE.....3

ELK ISLAND CATHOLIC PROPOSED PARTNERSHIP MEETING4

LETTER FROM TOWN OF DAYSLAND.....4

INTERNATIONAL TRAVEL REQUEST – CENTRAL HIGH SEDGEWICK PUBLIC SCHOOL4

REGIONAL COLLABORATIVE SERVICE DELIVERY MODEL4

ADMINISTRATIVE PROCEDURE #360 – STUDENT ASSESSMENT5

FRENCH IMMERSION PROGRAM IN HIGH SCHOOL.....6

FRENCH IMMERSION PROGRAM IN HIGH SCHOOL RECOMMENDATION6

TENDERING PROCESS FOR CARETAKERS’ SUPPLIES6

DEVELOP A PLAN TO HELP RAISE YOUR SCHOOL BOARDS PROFILE IN YOUR COMMUNITY7

2ND ANNUAL ALBERTA RURAL EDUCATION SYMPOSIUM7

18TH NATIONAL CONGRESS ON RURAL EDUCATION7

ASBA ZONE 4 MEETING7

ASBA ZONE 4 MEETING REPORT7

MENNONITE ALTERNATIVE PROGRAM UPDATE.....7