

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE BATTLE RIVER REGIONAL DIVISION #31, HELD ON JUNE 24, 2004, COMMENCING AT 9:35 A.M.**

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**PRESENT**

BRENDA HERDER  
GERRY OBERG  
GWENDA POYSER  
BILL SEARS  
CHERYL SMITH  
WAYNE THRONDSON (left the meeting at 1:40 p.m.)  
PATRICIA ZENIUK

**ABSENT**

MICHELE MULDER

**ALSO PRESENT**

WARREN PHILLIPS, Superintendent of Schools  
RAY BOSH, Deputy Superintendent of Schools  
BILL SCHULTE, Secretary-Treasurer  
TIM CHAMBERLIN, Communications Officer  
SYLVIA LAUBER, Recording Secretary

**G. POYSER IN THE CHAIR**

**ADDITIONS TO THE AGENDA**

#147/04 P. ZENIUK – That the items noted on the distributed add-on sheet and the following item be added to the agenda:

**New Business**

17. Returning Officer – School Board Elections

CARRIED

**IN-CAMERA SESSION (9:39 a.m.)**

#148/04 B. HERDER – That the regular meeting recess to permit the Trustees to meet in-camera, and that all persons except Trustees, Superintendent of Schools Phillips, Deputy Superintendent Bosh, Secretary-Treasurer Schulte, and Recording Secretary Lauber be excluded.

CARRIED

The Director of Transportation, Brenda Johnson, joined the meeting at 9:58 a.m. and left at 10:12 a.m.

The Assistant Superintendent, Don Gillies, joined the meeting at 10:13 a.m. and left at 10:30 a.m.

The in-camera session recessed at 10:30 a.m. and the regular meeting reconvened at 10:30 a.m.

**THREE-YEAR EDUCATION PLAN 2004-07**

Trustees reviewed the completed Three-Year Education Plan 2004-07.

**STUDENT FEES**

Instructional Materials Fees

#149/04 W. THRONDSO - That, for the 2004-05 school year, the instructional materials fees be as follows:

- a) for grades 1 - 9, \$50.00,
- b) for grades 10 - 12 students carrying a course load of 30+ credits (15+ credits per semester), \$100.00 (\$50.00 per semester), and includes charges for novels, workbooks and authorized CTS resources,
- c) for grades 10 - 12 students taking fewer than 30 credits (fewer than 15 credits per semester), \$3.50 per credit,
- d) that additional fees may be levied as necessary for the purchase of music, band instrument rental, the purchase of copyrighted material for drama, CTS project materials, and for materials needed by students registered in home economics and industrial arts courses;

That, for the 2004-05 school year, for high school students with a full course load (30+ credits) who leave the Battle River Regional Division #31 during the school year, fees be refunded according to the following schedule:

September	\$90.00
October	\$80.00
November	\$70.00
December	\$60.00
January	\$50.00
February	\$40.00
March	\$30.00
April, May and June	\$ 0.00;

That for students with a partial load (less than 30 credits) who leave the jurisdiction during the course of the school year, fees be reimbursed at a rate of 10% of their fee per month to March 31, 2004;

That, for the 2004-05 school year, for elementary and junior high students who leave the Battle River Regional Division #31 during the school year, fees be refunded according to the following schedule:

September	\$45.00
October	\$40.00
November	\$35.00
December	\$30.00
January	\$25.00
February	\$20.00
March	\$15.00
April, May and June	\$ 0.00;

That, for the 2004-05 school year, for high school students with a full course load (30+ credits), who enter the Battle River Regional Division #31 during the school year, fees be levied according to the following schedule:

September	\$100.00
October	\$ 90.00
November	\$ 80.00
December	\$ 70.00
January	\$ 60.00
February	\$ 50.00
March	\$ 40.00
April	\$ 30.00
May	\$ 20.00
June	\$ 10.00

That, for students with a partial load (less than 30 credits) who enter the jurisdiction during the course of the school year, fees be levied at a rate of 10% of their fee per month.

That, for the 2004-05 school year, for elementary and junior high students who enter the Battle River Regional Division #31 during the school year, fees be levied according to the following schedule:

September	\$50.00
October	\$45.00
November	\$40.00
December	\$35.00
January	\$30.00
February	\$25.00
March	\$20.00
April	\$15.00
May	\$10.00
June	\$ 5.00

and further that the above-noted schedule of fees and refunds be attached to policy IN 'Student Fees and Charges'.

CARRIED

Early Childhood Services Fees

- #150/04 B. HERDER - That, for the 2004-05 school year, the fee for students registered in the Early Childhood Centres in Battle River Regional Division #31 be \$50.00.
- CARRIED

Adult Student Fees

- #151/04 G. OBERG - That, for the 2004-05 school year, the Board of Trustees set the tuition fees at CEU costs for an adult student, and further that this fee not include the instructional materials fee or the transportation fee.
- CARRIED

Foreign Student Fees

- #152/04 G. OBERG - That, for the 2004-05 school year, the Board of Trustees set the tuition fee for foreign students at \$6,360, and further that this fee not include the instructional materials fee or the transportation fee.
- CARRIED

**REQUEST FOR FINANCIAL SUPPORT FOR BAND INSTRUMENTS – TOFIELD SCHOOL**

- #153/04 B. SEARS – That the Board provides a startup grant to a maximum of \$15,000 to the Tofield School to enable the school to obtain a minimum number of musical instruments to implement the Band program at that school, and further that this be funded from the Instructional Operating Reserve.
- CARRIED
- #154/04 W. THRONDSOON – That Division office administration be directed to provide a recommendation to support ongoing purchases for band equipment.
- CARRIED

**MEETING RECESS**

The regular meeting recessed at 11:10 a.m. and reconvened at 11:24 a.m.

**LEASE FOR FACILITIES FOR THE CPL. PROGRAM AT BASHAW SCHOOL**

- #155/04 B. HERDER – That the Board renew the lease agreement with the Bashaw Agriculture Society for the 2004-05 school year in order to accommodate the Cpl. Program at the Bashaw School.
- CARRIED

**RETURNING OFFICER – SCHOOL BOARD ELECTIONS**

- #156/04 W. THRONDSOON – That the Board appoints Bill Schulte, Secretary-Treasurer, to serve as the returning officer for Battle River School Division #31 for the school board elections in October 2004.
- CARRIED

**CAPITAL PLAN COMMITTEE REPORT**

Capital Plan

- #157/04 B. SEARS – That the Board accepts the Capital Plan as presented by the Capital Plan Committee, and further that these be attached to, and form a part of, these minutes.
- CARRIED

Capital Maintenance List

- #158/04 B. SEARS – That the Board approves the Capital Maintenance and BQRP projects as recommended by the Capital Plan Committee, and further that these be attached to, and form a part of, these minutes.
- CARRIED

**MEETING RECESS**

The regular meeting recessed at 12:03 p.m. and reconvened at 1:35 p.m.

Charlie Killam School Fitness Center

- #159/04 B. SEARS – That, further to motion #86/04, the Board approves the expenditure of \$150,000 for construction of the Charlie Killam School Fitness Center, and further that the funds for this be taken from the Capital Account.
- CARRIED
- #160/04 B. SEARS – That, until grants that have been applied for have been received, the Board provides upfront funding in the amount of \$80,000 for equipment for the Charlie Killam School Fitness Center, and further that the funding for this be taken from Operating Reserves.
- CARRIED

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Trustee Thronson left the meeting at 1:40 p.m.

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Hazardous Materials Summary

- #161/04 B. SEARS – That the Board approves the addition of \$143,500 to the BQRP list for 2004-05 for immediate removal of hazardous material at Camrose Composite High School, Chester Ronning School and Ryley School, which have been identified to be high risk.
- CARRIED

Camrose Community Center

- #162/04 B. SEARS – That the Board approves the signing of a ten-year lease with the City of Camrose for the use of space at the Camrose Community Center for the PACE Outreach School.
- CARRIED

Portable Washroom Facility – Holden School

- #163/04 B. SEARS – That the Board approves the application to Alberta Infrastructure for permission to dispose of the portable washroom facility currently located at Holden School.
- CARRIED

**FINANCIAL REPORT**

Secretary-Treasurer Schulte provided a financial report update to Trustees.

**IN-CAMERA SESSION (2:01 p.m.)**

- #164/04 P. ZENIUK – That the regular meeting recess to permit the Trustees to meet in-camera, and that all persons except Trustees be excluded.
- CARRIED

The in-camera session recessed at 3:14 P.M.

**THREE-YEAR EDUCATION PLAN**

- #165/04 P. ZENIUK – that the Board approves the Three-Year Education Plan 2004-07 as presented.
- CARRIED

**ADJOURNMENT**

All items of business being complete, and there being no dissent, Chairman Poyser declared the meeting adjourned at 3:19 p.m.

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GWENDA POYSER, CHAIRMAN

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WILLIAM SCHULTE, SECRETARY-TREASURER

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