



Battle River School Division is accepting contracts for CARETAKING SERVICES at Holden School, located in Holden, AB.

The successful contractor will be responsible for the daily maintenance of school building contents and equipment, which are to be kept in a neat and sanitary condition, and be capable of addressing minor maintenance issues. Caretakers are responsible to keep all entryways and sidewalks clear of snow and ice in the winter months and will be required to complete a major 'summer clean' each year according to BRSD guidelines. Caretakers may also be asked to respond to security alarm calls and to open/close the school building for extra-curricular or other community events. The schedule of regular, yearly, and special duties is available upon request. Holden School has a four day week, Monday to Thursday, and has an enrollment of approximately 135 students in grades K-6. Contract compensation is based on student count and school area.

Start date for this contract is TBD.

Previous experience is an asset, please provide a detailed description of your experience in your application. Please include two to three references.

Requirements

Applicants must have:

- A current WCB account number
- Insurance (minimum \$5 million liability)
- WHMIS certificate
- Valid Criminal Records Check and Child Intervention Check (to be completed and provided by contractor and all employees prior to commencing work)

For more information please contact Kevin Dietz, Custodial & Grounds Coordinator, at 780-672-6131 ext. 5413 or via email at kdietz@brsd.ab.ca.

Submission deadline is **Tuesday, February 26th at 2:00PM**

Applications are to be submitted to:

Jennifer Hauck – Facilities

4724-41 Street

Camrose, AB T4V 0Z6

Or via email to: jhauck@brsd.ab.ca

We thank all who apply. Only those selected for further consideration will be contacted.