

DATE:

TO: Employers with Battle River School Division Students Enrolled in Off-Campus Education Programs

FROM:

RE: **Workers' Compensation and Insurance Coverage for Students in Off-Campus Education Programs**

As per section 7(1)(e) of the Workers' Compensation Regulation AR 325/2002, the Workers' Compensation Act applies to students registered in off-campus education programs. Section 153(3) of the Act states that, for the purposes of insurance coverage, these students will be considered to be workers employed by the Government of Alberta.

As soon as the work-sites for off-campus education have been inspected by a school's off-campus education coordinator, and subsequently approved by the Superintendent or his/her designate, students at those sites are covered as described above. If a situation arises in which an employer has to report an accident involving one of our students, the employer does not include a compensation code or account number. The school jurisdiction will insert an account number provided by Alberta Education.

In addition to the above, all students registered in Battle River School Division are automatically covered for a blanket insurance plan with Industrial Alliance Insurance and Financial Services Inc. The coverage includes all off-campus (work experience) programs, while the student is on the premises where the program is being held, and while traveling directly to and from the program and home or school.

If you have further questions or concerns regarding insurance coverage, please feel free to contact Michelle Hagel, Executive Assistant – Business, at 780-672-6131 Extension 5228 or mhagel@brsd.ab.ca.

Thank you for accepting Battle River School Division students in an Off-Campus Education Program. I am confident that they will find their association with you both challenging and rewarding.