

## CONFIDENTIALITY UNDERTAKING

I, \_\_\_\_\_,  
Print Name

an employee of the Battle River School Division agree that in fulfillment of my duties as

\_\_\_\_\_  
Print Position

I shall keep confidential all information of which I am made aware, and information which I acquire in the course of fulfilling my duties, and shall not release, publish or disclose any information acquired there under, regardless of the form in which the information is acquired relating to Battle River School Division, it's clients, students, employees, elected officials, business or affairs, except as may be necessary in order to fulfill any statutory or job related duties placed upon me in my role. Any other disclosure shall only be made with the express prior written consent of the Battle River School Division through one of its designated representatives.

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date