

**BOARD OF TRUSTEES**  
**BATTLE RIVER REGIONAL DIVISION #31**  
**ORGANIZATIONAL MEETING**

**OCTOBER 23<sup>RD</sup>, 2017                      9:00 a.m.**



**AGENDA**

1. **CALL TO ORDER** – Imogene Walsh
2. **TREATY 6 ACKNOWLEDGEMENT** – Imogene Walsh  

I wish to acknowledge that Battle River School Division is located on Treaty 6 territory, and that we respect the histories, languages, and cultures of First Nations, Metis, Inuit and all First Peoples of Canada, whose presence continues to enrich our vibrant community.
3. **OATH OF OFFICE FOR TRUSTEES** – Imogene Walsh
4. **APPROVAL OF AGENDA** – Imogene Walsh
5. **CONFLICT OF INTEREST** – Imogene Walsh
6. **METHOD OF VOTING** – Imogene Walsh
7. **TERM OF OFFICE** – Imogene Walsh
8. **ELECTION OF BOARD CHAIR** – Imogene Walsh
9. **OATH OF OFFICE FOR BOARD CHAIR** – Imogene Walsh
10. **ELECTION OF BOARD VICE-CHAIR** - Chair
11. **OATH OF OFFICE FOR BOARD VICE-CHAIR** – Imogene Walsh
12. **MOTION TO DESTROY BALLOTS** – Chair

**13. WELCOME & SUPERINTENDENT ADDRESS** – Superintendent of Schools

**14. SIGNING AUTHORITY**

- 14.1 Bank Accounts
- 14.2 Funding and Grant Applications
- 14.3 School Division Contracts

**15. BORROWING RESOLUTION**

**16. BORROWING MOTION**

**17. TAPING OF MEETINGS**

**18. NOTES FROM IN-CAMERA SESSIONS**

**19. MEETING DATES**

**20. COMMENCEMENT AND COMPLETION TIME FOR BOARD OF TRUSTEES' MEETINGS**

**21. COMMITTEES**

21.1 Establishment of Standing Committees (Motion)

- 21.1.1 Board Committee of the Whole
- 21.1.2 Audit Committee
- 21.1.3 Executive Committee
- 21.1.4 Negotiating Committee – Alberta Teachers' Association
- 21.1.5 Negotiating Committee – Caretakers and Bus Drivers
- 21.1.6 Policy Development/Review Committee
- 21.1.7 Student Affairs Committee
- 21.1.8 Community Engagement Committee

21.2 Motion Regarding Authority Of Student Affairs Committee

21.3 Election of Trustees to Standing Committees:

- 21.3.1 Audit Committee (4 Trustees, one of whom is Chair or Vice Chair)
- 21.3.2 Negotiating Committee – Alberta Teachers' Association (3 Trustees and 1 Alternate)

- 21.3.3 Negotiating Committee – Caretakers and Bus Drivers (2 Trustees and 1 Alternate)
- 21.3.4 Policy Development/Review Committee (3 Trustees – One of whom is Chair or Vice Chair)
- 21.3.5 Student Affairs Committee (3 Trustees and 2 Alternates)
- 21.3.6 Community Engagement Committee (3 Trustees)

#### 21.4 Board Representation on External Committees:

- 21.4.1 Alberta School Boards Association Zone 4 (1 Trustee and 1 Alternate)
- 21.4.2 ASBA Second Languages Task Caucus (1 Trustee)
- 21.4.3 Canadian Parents for French (1 Trustee)
- 21.4.4 Camrose and Area Youth Risk Awareness Network (1 Trustee)
- 21.4.5 Community Adult Learning Council (1 Trustee and 1 Alternate)
- 21.4.6 Teacher Employer Bargaining Association (Chair or Vice Chair)

#### 21.5 Board Representation on BRSD Ad Hoc Committees:

- 21.5.1 Cornerstone Christian Academy Society Committee (3 Trustees)
- 21.5.2 Diversity, Equality, and Human Rights Committee (1 Trustee and Alternate)

## 22. UPCOMING EVENTS

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| November 6 <sup>th</sup> , 2017                      | ASBA Zone 4 Meeting – Red Deer Catholic School Division, Red Deer |
| November 16 <sup>th</sup> , 2017                     | Board Orientation & Audit Committee Meeting                       |
| November 20 <sup>th</sup> – 22 <sup>nd</sup> , 2016  | ASBA Fall General Meeting – Westin Hotel, Edmonton                |
| November 27 <sup>th</sup> to 30 <sup>th</sup> , 2017 | School Three Year Plan Sharing                                    |
| January 14 <sup>th</sup> to 16 <sup>th</sup> , 2018  | ASBA New Trustee and Board Chair Conference - Edmonton            |
| January 17 <sup>th</sup> , 2018                      | Board Planning Session – Best Western Hotel, Camrose              |
| February 8 <sup>th</sup> , 2018                      | BRSD Collaborative Day – Norsemen Inn, Camrose                    |

## 23. ANNUAL BOARD WORK PLAN

## 24. EQUIPMENT DISTRIBUTION – Acceptable Use Agreement

## 25. ADJOURNMENT

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Please note that after adjournment, the Treasurer will be asking for signatures on bank cards for those who, by Board motion during the Organizational Meeting, have been given signing authority.