

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE BATTLE RIVER REGIONAL DIVISION #31, HELD ON JUNE 28TH, 2012, COMMENCING AT 9:08 A.M.

PRESENT

CHERYL SMITH
DOUG BOWIE
JIM FIELDING
SHELLEY GRUNDBERG
REBECCA HEIBERG
NOREEN METZ
PETER MILLER
KENDALL SEVERSON

ABSENT

ALSO PRESENT

DR LARRY PAYNE, Superintendent of Schools
RAY BOSH, Assistant Superintendent – Student Services
RICK JARRETT, Assistant Superintendent – Instruction
IMOGENE WALSH, Assistant Superintendent – Business
DIANE HUTCHINSON, Communications Coordinator
SHIRLEY FAIRALL, Recording Secretary

C SMITH IN THE CHAIR

CALL TO ORDER

Chair Smith called the meeting to order at 9:08 a.m.

APPROVAL OF AGENDA

#73\12 N METZ – That the Board of Trustees approves the agenda as presented.

CARRIED

Chair Smith thanked the Trustees and Administration for their hard work and support throughout this past school year.

LEARNING INSTITUTE UPDATE

Diane Hutchinson, Communications Coordinator, presented an update on the 2012 Learning Institute. All BRSD employees will participate in two full days of professional development at the Learning Institute on August 28th and 29th, 2012. Session topics are focused on the four main priorities: Assessment, 21st Century Learning, Literacy, and Welcoming and Caring Schools.

APPROVAL OF MINUTES

#74\12 K SEVERSON – That the minutes of the Regular Meeting of the Board of Trustees of June 14th, 2012 be approved as presented.

CARRIED

Cheryl Kropinske, Director of Finance, joined the meeting at 9:13 a.m.

INTERIM FINANCIAL REPORTING

Chair Smith welcomed Ms Kropinske and invited her presentation. Ms Kropinske reviewed the Interim Financial Statements and Budget Reports ending May 31st, 2012.

Ms Kropinske left the meeting at 9:42 a.m.

WIND POWER PROJECT

Imogene Walsh, Assistant Superintendent – Business, presented the Bull Creek Wind Power Project Briefing Update. The Bull Creek Wind Power Project is a renewable energy project proposing to provide a sustainable source of low impact energy for Alberta School Boards.

IN-CAMERA SESSION (10:03 a.m.)

#75\12 P MILLER - That the regular meeting recess to permit the Trustees to meet in-camera, and that all persons except Trustees, Superintendent of Schools Payne, Assistant Superintendent – Student Services Bosh, Assistant Superintendent - Business Walsh, Communications Coordinator Hutchinson, and Recording Secretary Fairall be excluded.

CARRIED

OUT OF IN-CAMERA SESSION (10:19 a.m.)

The In-Camera session concluded and the regular meeting reconvened.

WIND POWER PROJECT

#76\12 K SEVERSON - That the Board of Trustees approves administration to sign a confirmation letter with 1646658 Alberta Ltd for participation in the Bull Creek Wind Power Project to purchase electricity for the 25 year period starting January 2014.

CARRIED

MEETING RECESS

The regular meeting recessed at 10:22 a.m. and reconvened at 10:32 a.m.

SATISFACTION SURVEY RESULTS

Mr Rick Jarrett, Assistant Superintendent – Instruction, reviewed a summary of the Battle River School Division 2011 – 2012 Satisfaction Survey Results. Trustees discussed the results with a focus on improving areas of communication and ways to increase parent participation in this annual survey.

READING UNIVERSITY UPDATE

Mr Ray Bosh, Assistant Superintendent – Student Services, and Ms Diane Hutchinson, Communications Coordinator, provided an update on the 2012 Reading University. To date there are 29 students enrolled in the Camrose sessions and 20 students enrolled in the Tofield sessions. This year students completing grade one at the end of June have been invited to attend along with students in grades two and three. Students will participate in field trips to visit the Camrose Airport, Reynolds Museum, and Telus World of Science. Graduation Day will be July 29th, 2012 at the University of Alberta, Augustana Campus.

TALK TO THE TRUSTEES

Vice Chair Bowie, on behalf of the Trustees, acknowledged Chair Smith and Ms Diane Hutchinson, Communications Coordinator, for their commitment to providing timely attention to the communication received through the 'Talk To The Trustees' website.

TRUSTEE PROFESSIONAL DEVELOPMENT

Ms Imogene Walsh, Assistant Superintendent – Business, provided information on the Trustee Professional Development portion of the budget.

MEETING RECESS

The meeting recessed at 11:54 a.m. and reconvened at 1:13 p.m.

EMPLOYEE RECOGNITION LONG SERVICE GIFTS

Trustees discussed and agreed to the recommended changes to the employee recognition gift suggestions as presented by Trustees Grundberg and Severson.

ALBERTA SCHOOL COUNCIL ASSOCIATION CONFERENCE

Trustee Metz reported on her attendance together with Trustee Miller at the Alberta School Council Association Conference on April 20th to 22nd, 2012 in Edmonton.

ASBA NEGOTIATIONS WORKSHOP

Vice Chair Bowie and Trustee Miller reported on their attendance together with Imogene Walsh, Assistant Superintendent – Business, at the ASBA Negotiations Workshop on May 24th, 2012 in Edmonton.

CITY OF CAMROSE MEETING DEBRIEF

Chair Smith, Vice Chair Bowie, Dr Larry Payne, Superintendent of Schools, and Ms Diane Hutchinson, Communications Coordinator reported on their attendance at a meeting with City of Camrose Council Members on June 18th, 2012. Discussion focused on declining enrollment, upcoming discussion on alignment possibilities in our schools in the City of Camrose due to population imbalances, and also ways to entice young families to Camrose.

ATA LIAISON MEETING DEBRIEF

Chair Smith, Vice Chair Bowie and Trustees Fielding, Grundberg, Heiberg, Metz, Miller, and Severson, together with Dr Larry Payne, Superintendent of Schools, and Ray Bosh, Assistant Superintendent – Student Services, reported on their attendance at the ATA Liaison Meeting held on June 20th, 2012.

GRADUATION CEREMONIES DEBRIEF

Chair Smith, Vice Chair Bowie, and Dr Larry Payne, Superintendent of Schools, will be attending the PACE graduation on June 28th, 2012 at the Bailey Theatre.

EARLY CHILDHOOD DEVELOPMENT MAPPING

Trustee Miller and Metz reported on their attendance at an Early Childhood Development Mapping Project Data Release presented in Killam on June 14th, 2012.

BAWLF SCHOOL MEETING

Trustee Severson provided an update on the Bawlf School Project after attending a meeting on June 27th, 2012.

BOARD CHAIR REPORT

ASBA Zone 4 Chairs and Superintendents Meeting with the Minister of Education

Chair Smith reported on her attendance together with Dr Larry Payne on the meeting with the Honourable Jeff Johnson, Minister on Education, in Red Deer on June 20th, 2012. Chair Smith reported on BRSD's concern with declining enrollment, and the Board continues to ask for a funding formula review and information around the proposed reduction to inclusion funding.

Violence Risk Threat Assessment Protocol

Chair Smith reported on her attendance together with Dr Larry Payne, Superintendent of Schools, Ms Diane Hutchinson, Communications Coordinator, Ms Nancy McLeod, Director of Student Services, and Christie Badry, CHAMP \ FSLW Supervisor, at the signing of the Violence Risk Threat Assessment Protocol on June 27th, 2012.

Year End Message From Trustees To Staff

Chair Smith will distribute a message to staff on behalf of the Trustees to acknowledge and show appreciation for their hard work and dedication in a challenging year.

Science Alberta Foundation

Chair Smith and Dr Larry Payne, Superintendent of Schools, reported on their attendance at the Science Alberta Foundation meeting where a cheque for \$35,000 was presented to Battle River School Division for scholarship funding provided by Science Alberta Foundation in conjunction with Enbridge.

SUPERINTENDENT'S REPORT

CCHS Student Gathering

Dr Larry Payne, Superintendent of Schools, reported on his meeting together with Chair Smith, Ms Diane Hutchinson, Communications Coordinator, and student representatives from the Camrose Composite High School. Discussions will continue at a meeting in BRSD Division Office Board Room on Friday, June 29th, 2012.

Student Assessment

Dr Larry Payne, Superintendent of Schools, advised Trustees that a full implementation of the new assessment procedure from Kindergarten to grade nine will take place in September 2012. Grades ten to twelve will be transitioned into the new assessment procedure in phases.

IN-CAMERA SESSION (2:23 p.m.)

#77\12 R HEIBERG - That the regular meeting recess to permit the Trustees to meet in-camera, and that all persons except Trustees, Superintendent of Schools Payne, Assistant Superintendent – Student Services Bosh, Assistant Superintendent – Instruction Jarrett, Assistant Superintendent - Business Walsh, Communications Coordinator Hutchinson, and Recording Secretary Fairall be excluded.

CARRIED

OUT OF IN-CAMERA SESSION (2:47 p.m.)

The In-Camera session concluded and the regular meeting reconvened.

CHECK THE PULSE

Chair Smith interviewed Trustees on the content of items and pace of the meeting in order to ensure efficiency.

ADJOURNMENT

All items of business being complete and there being no dissent, Chair Smith adjourned the meeting at 2:49 p.m.

CHERYL SMITH, CHAIR

DR LARRY PAYNE, SUPERINTENDENT OF SCHOOL

TABLE OF CONTENTS

CALL TO ORDER.....1

APPROVAL OF AGENDA1

LEARNING INSTITUTE UPDATE.....2

APPROVAL OF MINUTES2

INTERIM FINANCIAL REPORTING.....2

WIND POWER PROJECT2

WIND POWER PROJECT3

SATISFACTION SURVEY RESULTS.....3

READING UNIVERSITY UPDATE3

TALK TO THE TRUSTEES.....3

TRUSTEE PROFESSIONAL DEVELOPMENT4

EMPLOYEE RECOGNITION LONG SERVICE GIFTS.....4

ALBERTA SCHOOL COUNCIL ASSOCIATION CONFERENCE.....4

ASBA NEGOTIATIONS WORKSHOP4

CITY OF CAMROSE MEETING DEBRIEF4

ATA LIAISON MEETING DEBRIEF4

GRADUATION CEREMONIES DEBRIEF.....5

EARLY CHILDHOOD DEVELOPMENT MAPPING.....5

BAWLF SCHOOL MEETING5

BOARD CHAIR REPORT5

 ASBA ZONE 4 CHAIRS AND SUPERINTENDENTS MEETING WITH THE MINISTER OF EDUCATION5

 VIOLENCE RISK THREAT ASSESSMENT PROTOCOL5

 YEAR END MESSAGE FROM TRUSTEES TO STAFF.....5

 SCIENCE ALBERTA FOUNDATION.....5

SUPERINTENDENT’S REPORT6

 CCHS STUDENT GATHERING.....6

 STUDENT ASSESSMENT6

CHECK THE PULSE6