

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE BATTLE RIVER REGIONAL DIVISION NO. 31, HELD ON JUNE 11TH, 2015, COMMENCING AT 9:07 A.M.

PRESENT

TRACEY BOAST RADLEY
SUSAN CHROMIK
NORMAN ERICKSON
REBECCA HEIBERG
KENDALL SEVERSON
LORRIE SITLER
LAURIE SKORI (Joined the meeting at 10:15 a.m.)

ABSENT

ALSO PRESENT

RITA MARLER, Superintendent of Schools
RAY BOSH, Assistant Superintendent - Student Services
IMOGENE WALSH, Assistant Superintendent - Business
BRETT HUCULAK, Assistant Superintendent – Personnel
DIANE HUTCHINSON, Communications Coordinator
ERIKA JOSEPHISON, Communication Practicum Student
SHIRLEY FAIRALL, Recording Secretary

K SEVERSON IN THE CHAIR

CALL TO ORDER

Chair Severson called the meeting to order at 9:07 a.m.

Diana White, Manager of Learning Services, joined the meeting at 9:07 a.m.

APPROVAL OF AGENDA

#60\15 N ERICKSON – That the Agenda be approved as presented.

CARRIED

In lieu of a student visit, Trustees previewed a newly created video about BRSD, entitled *Every Student, Every Day, A Success*. The video, produced by communications practicum student Erika Josephison, will be the first item posted to our school division's You-Tube channel.

LOCALLY DEVELOPED COURSES

#61\15 R HEIBERG - That the Board of Trustees approves the use of the following locally developed courses and any learning resources detailed in the course outlines for use in BRSD schools, beginning on September 1, 2015:

Course Name	Credits	Acquired From	Type	Authorized Until
Religious Studies 15	3 & 5	Koinonia Christian School – Red Deer Society	Acquired	August 31, 2019
Religious Studies 25	3 & 5			
Religious Studies 35	5			
Advanced Acting/Touring Theatre 15	3 & 5	Calgary School District #19	Acquired	August 31, 2019
Advanced Acting/Touring Theatre 25	3 & 5			
Advanced Acting/Touring Theatre 35	3 & 5			
Film Appreciation 15	3	Wild Rose School Division #66	Acquired	August 31, 2016
Film Appreciation 25	3 & 5			
Preparation for Parenting 35	3 & 5	Edmonton Catholic Separate School District #7	Acquired	August 31, 2019
Leadership, Character & Social Responsibility 15	3 & 5	Golden Hills School Division #75	Acquired	August 31, 2016
Leadership, Character & Social Responsibility 25	3 & 5			
Leadership, Character & Social Responsibility 35	3 & 5			
Technical Theatre 15	5	Calgary School District #19	Acquired	August 31, 2018
Technical Theatre 25	3 & 5			
Technical Theatre 35	3 & 5			
Triathlon 25	5	Red Deer Public School District #104	Acquired	August 31, 2019
Triathlon 35	5			

CARRIED

Ms White left the meeting at 9:27 a.m.

APPROVAL OF MINUTES

#62\15 S CHROMIK – That the Minutes of the Regular Meeting of the Board of Trustees of May 14th, 2015 be approved as presented.

CARRIED

INTERNATIONAL TRAVEL – CAMROSE COMPOSITE HIGH SCHOOL

#63\15 N ERICKSEN - That the Board approves, in principle and subject to Administrative Procedure 261 ‘Travel Study’, the international travel trip to France, Germany, and Spain by the Camrose Composite High School students during the 2015 – 2016 spring break, tentatively March 23rd to April 2nd, 2016.

CARRIED

PERSONAL LEAVE DAY

#64\15 L SITLER - That, effective September 1st, 2015, the Board of Trustees approves the provision of up to two personal leave days per school year to be allocated to school administrative assistants, educational assistants, and library technicians. These days are to be taken in consultation with the principal and staff are required to give up to two weeks notice where possible. The principal will need to consider the operational feasibility of the school prior to giving consideration to the requested leave.

CARRIED

Trustee Skori joined the meeting at 10:15 a.m.

MEETING RECESS

The Regular Meeting of the Board of Trustees recessed at 10:15 a.m. and reconvened at 10:26 a.m.

BUDGET REVIEW

Imogene Walsh, Assistant Superintendent – Business, presented an updated Spring Budget for the Board of Trustees to review.

MEETING RECESS

The Regular Meeting of the Board of Trustees recessed at 11:57 a.m. and reconvened at 1:04 p.m.

KILOMETRE RATE FOR SCHOOL FIELD TRIPS

#65\15 R HEIBERG - That the Board of Trustees approves the rate charge to schools for use of buses for field trips be set at \$.97/kilometre for the 2015-16 school year.

CARRIED

IN CAMERA SESSION (1:45 p.m.)

#66\15 L SITLER – That the Regular Meeting recess to permit the Trustees to meet in-camera, and that all persons except Trustees and Superintendent Marler, be excluded.

CARRIED

OUT OF IN-CAMERA SESSION (2:15 p.m.)

The in-camera session concluded and the regular meeting reconvened.

BUDGET REVIEW

#67\15 T BOAST RADLEY - That the Board of Trustees approves the 2015 – 2016 Budget as presented.

CARRIED

TRUSTEE BY-ELECTION

#68\15 N ERICKSON - That the Board of Trustees will not hold a by-election to replace the Camrose County North Trustee representative and that the following Trustees be responsible for areas as listed:

Norm Erickson – Hay Lakes, Camrose Colony;
Tracey Boast Radley – Round Hill;
Rebecca Heiberg – Cornerstone;

with other Trustees filling in as necessary.

Effective September 1st, 2015, remuneration to the above noted Trustees will be at 0.2 of the honorarium with 0.1 being provided to the remaining Trustees.

CARRIED

AMENDMENT TO THE AGENDA

#69\15 T BOAST RADLEY – That the Board of Trustees approves an amendment to the agenda to add:

7. NEW BUSINESS

7.8 Corporate MasterCard

CARRIED

CROSS BOUNDARY FEES

#70\15 S CHROMIK - That the Board of Trustees approves for the 2015 – 2016 school year, the rate to be charged for cross boundary transportation fees be established using the following formula:

kms one round trip x cost/km (currently \$1.51) x 184 school operational days/48 passenger bus (average bus size).

CARRIED

TRANSPORTATION RADIO SYSTEM

#71\15 L SKORI - That the Board of Trustees approves the purchase and installation of a two-way radio communication system on Battle River School Division school buses in the amount of no more than \$110,000.00.

CARRIED

PURCHASING OF BUSES

#72\15 L SITLER – That the Board of Trustees authorizes the Director of Transportation to tender for seven new school buses at a cost of no more than \$700,000, further that in addition to the \$500,000 that has been budgeted in 2014-2015, the balance of the Transportation – Bus Reserve of \$221,294.74 be used.

CARRIED

SUPERINDENCY SALARY INCREASE

#73\15 L SKORI - That the Board of Trustees approves a two percent increase for the Superintendent of Schools, Assistant Superintendent – Student Services, Assistant Superintendent – Learning, Assistant Superintendent – Personnel, and Assistant Superintendent – Business effective September 1, 2015.

CARRIED

#74\15 R HEIBERG - That the Board of Trustees approves a 1% lump sum payment, based on their annual salary, to be paid on the November 2015 payroll, for the Superintendent of Schools, Assistant Superintendent – Student Services, Assistant Superintendent – Learning, Assistant Superintendent – Personnel, and Assistant Superintendent – Business.

CARRIED

MEETING RECESS

The Regular Meeting of the Board recessed at 3:14 p.m. and reconvened 3:24 p.m.

BASHAW SCHOOL PROJECT TENDER

#75\15 S CHROMIK - That Board of Trustees write a letter to the Minister of Infrastructure recommending that the bid submitted by OML Construction Services Ltd. In the amount of \$11,786,000.00 for the new Bashaw School Project be accepted.

CARRIED

BASHAW SCHOOL PROJECT MANAGEMENT

#76\15 N ERICKSON - That the Board of Trustees authorizes the Assistant Superintendent – Business to tender for a contractor for the project management of the new Bashaw School Project.

CARRIED

CREDIT CARD APPROVAL

#77\15 T BOAST RADLEY - That the Board of Trustees approves the issuance of a Corporate MasterCard to the Assistant Superintendent – Personnel and to the Educational Program Facilitator.

CARRIED

CONTINUATION OF MEETING BEYOND 4:30 PM

#78\15 S CHROMIK - That the Regular Meeting of the Board of Trustees continues beyond 4:30 p.m.

CARRIED

ADJOURNMENT

All items of business being completed and there being no dissent, Chair Severson adjourned the meeting at 5:01 p.m.

KENDALL SEVERSON, CHAIR

IMOGENE WALSH, ASSISTANT SUPERINTENDENT - BUSINESS

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