

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE BATTLE RIVER REGIONAL DIVISION NO. 31, HELD ON NOVEMBER 26<sup>th</sup>, 2015, COMMENCING AT 9:04 A.M.**

---

**PRESENT**

SUSAN CHROMIK  
NORMAN ERICKSON  
REBECCA HEIBERG  
KENDALL SEVERSON  
LORRIE SITLER  
LAURIE SKORI

**ABSENT**

TRACEY BOAST RADLEY, Trustee

**ALSO PRESENT**

RITA MARLER, Superintendent of Schools  
RAY BOSH, Assistant Superintendent - Student Services  
IMOGENE WALSH, Assistant Superintendent - Business  
BRETT HUCULAK, Assistant Superintendent - Personnel  
SHAN JORGENSON, Assistant Superintendent – Learning  
DIANE HUTCHINSON, Communications Coordinator  
SHIRLEY FAIRALL, Executive Assistant - Superintendent

**L SITLER IN THE CHAIR**

**CALL TO ORDER**

Chair Sitler called the meeting to order at 9:04 a.m.

-----

Harland Purin and Joseph Nemeth, students, together with Shannon Barber, Teacher, of Bawlf School, joined the meeting at 9:04 a.m.

**APPROVAL OF AGENDA**

#138\15      S CHROMIK – That the Board of Trustees approves the Agenda as presented.

CARRIED

**STUDENT SUCCESS**

Chair Sitler welcomed Mr Purin and Mr Nemeth, and invited their presentation on their success with using the Google Read and Write Program.

Mr Purin, Mr Nemeth, and Ms Barber left the meeting at 9:34 a.m.

-----

**APPROVAL OF MINUTES**

#139\15 N ERICKSON – That the Minutes of the Regular Meeting of the Board of Trustees of October 22<sup>nd</sup>, 2015 be approved as presented.

CARRIED

**POLICY REVISION**

#140\15 S CHROMIK – That the Board of Trustees approve the amendment to Policy 22, Reserves, Surpluses, and Deficits, as presented.

CARRIED

**AUDIT COMMITTEE**

#141\15 K SEVERSON – That the Board of Trustees approve the revision to the Audit Committee Terms of Reference as presented.

CARRIED

**LEADER IN ME PROGRAM FUNDING**

#142\15 K SEVERSON – That the Board of Trustees approves the donation of \$7,500.00 from the Board Innovation Fund to the Chester Ronning School in support of the Leaders In Me Program.

CARRIED

**INTERNATIONAL TRAVEL – NEW NORWAY SCHOOL**

#143\15 K SEVERSON - That the Board of Trustees approves, in principle and subject to Administrative Procedure 261 'Travel Study', the international travel trip to Spain, Italy, and France by New Norway School International Travel students during summer break 2017, specifically July 3<sup>rd</sup> to July 12<sup>th</sup>, 2017.

CARRIED

-----

Cheryl Kropinske, Director of Finance, and Scott StArnaud, Auditor, Gitzel Krejci Dand Peterson joined the meeting at 10:01 a.m.

**AUDITED FINANCIAL STATEMENTS**

Chair Sitler welcomed Ms Kropinske and Mr StArnaud and invited their presentation of the Audited Financial Statements.

Ms Kropinske and Mr StArnaud left the meeting at 10:54 a.m.

-----

**MEETING RECESS**

The Regular Meeting of the Board of Trustees recessed at 10:54 a.m. and reconvened at 11:06 a.m.

-----

**AERR AND THREE YEAR PLAN**

Shan Jorgenson-Adam provided a review of the draft Annual Education Results Report and Three Year Plan to the Board of Trustees.

-----

**MEETING RECESS**

The Regular Meeting of the Board of Trustees recessed at 12:04 p.m. and reconvened at 1:15 p.m.

-----

Shirley Fairall, Executive Assistant – Superintendent, left the meeting at 12:04 p.m.

Michelle Hagel, Executive Assistant – Business, joined the meeting at 1:15 p.m.

**RESERVE TRANSFERS**

#144\15 L SKORI - That the Board of Trustees approves the following reserve transfers:

Allocation of Operating Surplus \ (Deficit)

Instruction Operating	\$1,312,794.73
Maintenance Operating	(528,170.00)
Transportation Operating	186,909.00
Admin Operating	(181,951.00)
External Operating	(50,351.50)
Inclusive Ed Operating	(65,919.47)
School Generate Funds	38,358.30
School Budget Operating	<u>(170,223.95)</u>
	<u>\$ 541,446.11</u>

CARRIED

#145\15 K SEVERSON - That the Board of Trustees approves the following reserve transfers:

Transfers To Support Everyday Four

Instruction Operating	(1,500,000.00)
Everyday 4 Reserve	<u>1,500,000.00</u>
	<u>-</u>

Learning Together Cover Accumulated Deficit

Instruction Operating	(11,314.76)
Learning Together Reserve	<u>11,314.76</u>
	<u>-</u>

Sparling Cover Deficit

Instruction Operating	(20,391.45)
Sparling Reserve	<u>20,391.45</u>
	<u>-</u>

Health and Wellness

Instruction Operating	(10,000.00)
Health and Wellness Reserve	<u>10,000.00</u>
	<u>-</u>

Record Board Innovation Fund Reserve

Instruction Operating	(25,000.00)
Board Innovation Fund Reserve	<u>25,000.00</u>
	<u>-</u>

CARRIED

**AUDITED FINANCIAL STATEMENTS**

#146\15 S CHROMIK - That the Board of Trustees approves the August 31<sup>st</sup>, 2015 Audited Financial Statements as presented.

CARRIED

**THREE YEAR EDUCATION PLAN \ ANNUAL EDUCATIONAL RESULTS REPORT**

#147\15 N ERICKSON – That the Board of Trustees accepts the Battle River School Division Three Year Education Plan \ Annual Educational Results Report 2015/16 – 2017/18 as presented.

CARRIED

**RURAL TRANSPORTATION MEETING – LETTER TO MINISTER OF EDUCATION**

#148\15 L SKORI - That the Board of Trustees supports the rural transportation letter to the Honourable David Eggen, Minister of Education.

CARRIED

-----

**ADJOURNMENT**

All items of business being completed and there being no dissent, Chair Sitler adjourned the meeting at 2:25 p.m.

---

LORRIE SITLER, CHAIR

---

IMOGENE WALSH, ASSISTANT SUPERINTENDENT - BUSINESS

**TABLE OF CONTENTS**

**CALL TO ORDER.....1**

**APPROVAL OF AGENDA .....1**

**STUDENT SUCCESS .....2**

**APPROVAL OF MINUTES .....2**

**POLICY REVISION .....2**

**AUDIT COMMITTEE.....2**

**LEADER IN ME PROGRAM FUNDING .....2**

**INTERNATIONAL TRAVEL – NEW NORWAY SCHOOL.....2**

**AUDITED FINANCIAL STATEMENTS .....3**

**AERR AND THREE YEAR PLAN .....3**

**RESERVE TRANSFERS.....4**

**AUDITED FINANCIAL STATEMENTS .....5**

**THREE YEAR EDUCATION PLAN \ ANNUAL EDUCATIONAL RESULTS REPOR .....5**

**RURAL TRANSPORTATION MEETING – LETTER TO MINISTER OF EDUCATION.....5**