

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE BATTLE RIVER REGIONAL DIVISION #31, HELD ON MARCH 25<sup>TH</sup>, 2010, COMMENCING AT 9:33 A.M.**

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**PRESENT**

REBECCA HEIBERG  
PETER MILLER  
KEN OFFORD  
VICTOR PETRUK  
KENDALL SEVERSON  
CHERYL SMITH  
HAMEED SYED  
PATRICIA ZENIUK

**ABSENT**

**ALSO PRESENT**

DR LARRY PAYNE, Superintendent of Schools  
RAY BOSH, Deputy Superintendent  
BILL SCHULTE, Assistant Superintendent - Business  
DIANE HUTCHINSON, Communications Coordinator  
SHIRLEY FAIRALL, Recording Secretary

**C. SMITH IN THE CHAIR**

**CALL TO ORDER**

Chair Smith called the meeting to order at 9:33 a.m.

**APPROVAL OF THE CONTINUATION AGENDA WITH ADDITIONS**

#34\10 K OFFORD – That the continuation agenda be approved with the addition of the following items:

**INFORMATION ITEMS**

- 5.17 Alberta School Councils' Association Membership
- 5.18 Letter from Alberta Education re. AERR and Three Year Education Plan

**TRUSTEE MATTERS**

- 10.5 Call For Proposed Reconsideration of Association Policy.

CARRIED

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Imogene Walsh, Treasurer, joined the meeting at 9:33 a.m.

**IN-CAMERA SESSION (9:34 a.m.)**

#35\10 R HEIBERG - That the regular meeting recess to permit the Trustees to meet in-camera, and that all persons except Trustees, Superintendent of Schools Payne, Assistant Superintendent - Business Schulte, Treasurer Walsh, Communications Coordinator Hutchinson, and Recording Secretary Fairall be excluded.

CARRIED

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**MEETING RECESS**

The regular meeting recessed at 10:49 a.m. and reconvened at 10:59 a.m.

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Ms Walsh left the meeting at 11:57 a.m.

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**TECHNOLOGY CONFERENCE**

Chair Smith and Trustees Petruk, Offord, and Miller along with Dr Larry Payne, Superintendent of Schools, Ray Bosh, Deputy Superintendent, Ken Robitaille, Director of Technology, and Diane Hutchinson, Communications Coordinator, will attend the Technology Conference “Leading Our Way Forward” on April 19<sup>th</sup> and 20<sup>th</sup>, 2010 at the Shaw Conference Centre in Edmonton.

**GROWING TO GREATNESS**

Chair Smith advised that Partners in Growing To Greatness Meetings have been scheduled at Ryley, École Sifton, and Killam Schools on April 12<sup>th</sup>, April 14<sup>th</sup>, and April 19<sup>th</sup>, 2010, respectively, from 7:00 p.m. to 8:30 p.m.

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Trustee Syed left the meeting at 11:58 a.m.

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**MEETING RECESS**

The regular meeting recessed at 11:58 a.m. and reconvened at 1:28 p.m.

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**RURAL HEALTH STRATEGY CONSULTATION**

The follow-up report to the Covenant Health Rural Health Strategy Initiative meeting on January 26<sup>th</sup>, 2010, attended by Vice Chair Zeniuk, was presented for information.

**PEACE OUR WAY**

Vice Chair Zeniuk reported on her attendance at the Peace Our Way Gala Evening hosted by the Camrose and Area Alcohol and Drug Task Force on March 24<sup>th</sup>, 2010 at the University of Alberta, Augustana Campus.

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Imogene Walsh joined the meeting at 1:30 p.m.

**SUPPORT STAFF SALARY INCREASE**

- #36\10 K SEVERSON - That the Board of Trustees approves an additional 1.19% salary increase on the 2009 - 2010 pay rates for all non-teaching staff effective September 1, 2009. This includes Educational Assistants, Librarian Technicians, School Administrative Assistants, Division Office Staff, Information Technology Staff, Division Psychologist, Speech Language Pathologist, International Program Co-ordinator, Operations and Maintenance Staff, Transportation Staff (including non-association bus drivers), Youth Worker Staff (Career Transition Staff, Champ Staff, Family School Liaison Staff, Learning Together Program Staff, Success Mentor Staff), Learning Together Day Care Staff, Superintendents and Treasurer.

CARRIED
- #37\10 P ZENIUK - That the Board of Trustees authorizes the Negotiating Committee to meet with the Beaver Bus Drivers' Association and offer an additional 1.19% salary increase on the 2009 - 2010 pay rates effective September 1, 2009.

CARRIED
- #38\10 K OFFORD - That the Board of Trustees approves an additional 1.19% increase on the 2009-2010 rates paid to the Division's contract caretakers, effective September 1, 2009.

CARRIED
- #39\10 P MILLER - That the Board of Trustees approves an additional 1.19% increase on the 2009-2010 rates paid to the Division's rural contract bus operators, effective September 1, 2009.

CARRIED

**FINANCIAL REPORTING PROFILE**

Chair Smith welcomed Ms Walsh and invited her presentation. Ms Walsh reviewed a five year summary of the Battle River School Division's Financial Reporting Profile detailing the annual operations expenses and revenues.

Ms Walsh left the meeting at 1:48 p.m.

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**POLICY COMMITTEE**

#40 \10 R HEIBERG - That the Board of Trustees approves the revised Policy 15 'School \ Program Closure', as amended.

CARRIED

**HUTTERIAN BRETHERAN PRESENTATION**

Mr Schulte, Assistant Superintendent, Business, provided an update on his recent meetings with the Hutterite Colonies and presented a power point presentation on the history of the Hutterian Bretheran.

Dr Payne thanked Mr Schulte for the work he has done building a strong working relationship with the Hutterite Colonies in Battle River School Division.

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**MEETING RECESS**

The regular meeting recessed at 2:26 p.m. and reconvened at 2:34 p.m.

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**LETTER FROM MINISTER OF EDUCATION**

Chair Smith brought to the attention of the Trustees a letter received from the Minister of Education outlining changes to the organizational structure of Alberta Education.

**RESPONSE FROM MINISTER RE. CONSULTATIVE PROCESS**

Chair Smith received a response from Honourable David Hancock, Minister of Education thanking the Board for forwarding the consultative process information to Alberta Education and applauding Dr Payne's effort in speaking to students directly.

**THANK YOU FROM VIKING SCHOOL PARENT COUNCIL CHAIR**

Chair Smith shared with the Trustees a thank you received from the Viking School Parent Council Chair for hearing their presentation regarding the four day week.

**ASBA BUDGET SESSION FOR BOARD CHAIRS \ SUPERINTENDENTS**

Chair Smith reported on her attendance with Dr Larry Payne, Superintendent of Schools, Bill Schulte, Assistant Superintendent, Business, and Imogene Walsh, Treasurer, at the ASBA Budget Session meeting with the Minister of Education on March 22<sup>nd</sup>, 2010 in Edmonton.

**ALBERTA EDUCATION CONSULTATION AND INFORMATION REGIONAL SESSION**

Chair Smith reported on the Alberta Education Consultation and Information Regional Session held on March 23<sup>rd</sup>, 2010 in Red Deer. Battle River School Division received acknowledgement for the work done on the Battle River Project, Healthy School Initiative.

**PRESENTATION TO ASBA SPRING GENERAL MEETING**

Chair Smith and Dr Larry Payne have been invited to present 'Connecting To Your Vision In Crisis' at the ASBA Spring General Meeting on June 7<sup>th</sup> and 8<sup>th</sup>, 2010 in Red Deer.

**ATCO CELEBRATING EXCELLENCE PROGRAM**

Chair Smith shared a letter received from ATCO Electric acknowledging a grade seven student from Forestburg School, Mason Walker, for his composition submitted to this competition.

**MEETING WITH VERLYN OLSON**

Chair Smith and Dr Payne will be meeting with Verlyn Olson, MLA for Wetaskiwin-Camrose, on March 26<sup>th</sup>, 2010 in Camrose. Items to be discussed include a request that Premier Stelmach honour his commitment to fund increases to teacher salaries, as mandated in the current collective agreement.

**LETTER FROM MINISTER OF HEALTH**

Chair Smith received a letter from the Minister of Health and Wellness replying to the Trustees' letter dated December 1<sup>st</sup>, 2009 requesting that the H1N1 vaccination program be implemented in our schools.

### **ALBERTA HOME AND SCHOOL COUNCIL ASSOCIATION CONFERENCE 2010**

Trustee Heiberg will be attending the Alberta Home and School Council Association Conference 2010 on April 23<sup>rd</sup> to 25<sup>th</sup>, 2010 at the Mayfield Inn in Edmonton. One Parent Council Representative will be attending from each of the following schools: Strome, New Norway, CW Sears, Holden and Viking, sponsored by the Board.

Chair Smith has received a letter from the Alberta Home and School Councils' Association advising that the Membership has been extended to June 30<sup>th</sup>, 2012 and the fee has been waived.

### **LETTER FROM ALBERTA EDUCATION**

Dr Larry Payne has received a letter from Alberta Education commending Battle River School Division for the work done on the 2008 – 2009 Annual Education Results Report and the 2009 – 2012 Three-Year Education Plan.

### **PUBLIC SCHOOL BOARDS' ASSOCIATION**

The Trustees shared their views of the meeting with Patty Dittrick, President, and David King, Executive Director, of PSBA on March 11<sup>th</sup>, 2010. The PSBAA Membership will be discussed at a future Board Meeting prior to June 30<sup>th</sup>, 2010.

Chair Smith provided a package of information for the upcoming meeting of the Public School Boards' Council on April 8<sup>th</sup> to 10<sup>th</sup>, 2010.

### **ATA LIAISON MEETING**

Chair Smith, Vice Chair Zeniuk and Trustees Miller, Severson, and Petruk, together with Dr Larry Payne, Superintendent of Schools, Ray Bosh, Deputy Superintendent, and Bill Schulte, Assistant Superintendent, Business, reported on their attendance at the ATA Liaison Meeting held on March 15<sup>th</sup>, 2010 at the Norsemen Inn in Camrose.

### **AUDIT COMMITTEE**

Trustee Miller provided an update on the Audit Committee after a meeting held on March 15<sup>th</sup>, 2010. A copy of the Management Letter together with solutions to be implemented was provided for the Trustees' information. Trustee Miller advised that the accounting firm of Harberg Nikiforuk Wood will be terminating their audit services for Battle River School Division after the 2009 – 2010 audit.

#41\10 P MILLER - That the Board of Trustees adopt the terms of reference for the Audit Committee as amended, and further that these be attached to, and form a part of, these minutes.

CARRIED

**AUDIT COMMITTEE REPRESENTATION**

#42\10 K OFFORD – That the Board approve Trustee Miller as Chair of the Audit Committee for the remainder of the 2009 – 2010 school year.

CARRIED

**ROTARY BLACK TIE DINNER**

The Board commended Camrose Rotary groups for their community support and service. In light of current budget restraints, however, the Board will not purchase a table at the upcoming Rotary Black Tie Dinner.

**TALK TO THE BOARD UPDATE**

Ms Hutchinson, Communications Coordinator, provided an update on the Talk to the Board website which will be ready for implementation March 26<sup>th</sup>, 2010.

**ALBERTA COALITION FOR HEALTHY SCHOOL COMMUNITIES**

Trustee Miller provided a written report on his attendance at the Alberta Coalition For Healthy School Communities – Aboriginal School Health on February 17<sup>th</sup>, 2010 in Edmonton.

**ADMINISTRATORS' MEETING**

Trustee Miller reported on his attendance at the Administrators' Meeting on March 9<sup>th</sup>, 2010.

**ASBA ZONE 4 MEETING**

Vice Chair Zeniuk reported on her attendance at the ASBA Zone 4 Meeting on March 22<sup>nd</sup>, 2010 held in Rocky Mountain House.

**DRUG COALITION CONFERENCE**

Vice Chair Zeniuk provided a written report on her attendance at the Drug Coalition Conference on March 2<sup>nd</sup> and 3<sup>rd</sup>, 2010 in Edmonton.

**CEFPII CONFERENCE**

Trustee Petruk reported on his attendance along with Bill Schulte, Assistant Superintendent, Business, at the Council of Educational Facility Planners International Alberta Chapter Conference (CEFPII) on March 17<sup>th</sup> to 19<sup>th</sup>, 2010 in Jasper, Alberta.

**CAPITAL PLANNING COMMITTEE**

Trustee Severson provided an update on the CCHS Renovation Project and his attendance at the final inspection on March 24<sup>th</sup>, 2010.

**PSBAA MEETING**

Vice Chair Zeniuk along with Trustees Miller and Offord plan to attend the PSBAA Meeting scheduled for April 8<sup>th</sup> to 10<sup>th</sup>, 2010 in Stettler.

**RESTORATIVE JUSTICE PRESENTATION**

Vice Chair Zeniuk reported on attending a Restorative Justice Presentation in Wetaskiwin.

**SUCCESS IN SCHOOL FOR CHILDREN & YOUTH IN CARE**

Trustee Miller provided a written report on his attendance at the Success in School For Children and Youth in Care on March 16<sup>th</sup>, 2010 in Edmonton.

**SUPERINTENDENT'S REPORT**

Dr Payne reported that he is working with the Superintendency on the Depth Chart process.

Dr Payne, Rick Jarrett, Assistant Superintendent, Instruction, and Diane Hutchinson, Communications Coordinator, submitted an article to the National College of School Superintendents on how Battle River School Division engages students. It is hoped the article will be published in the Leaders and Learners Publication.

Dr Payne together with Chair Smith and Rick Jarrett, Assistant Superintendent, Instruction, met with Dean Epp and Professors Harder and Schlosser of the University of Alberta, Augustana Campus on March 18<sup>th</sup>, 2010 to discuss further enhancements of the partnership between Augustana Campus and Battle River School Division.



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**ADJOURNMENT**

All items of business being complete and there being no dissent, Chair Smith adjourned the meeting at 4:49 p.m.

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CHERYL SMITH, CHAIR

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WILLIAM SCHULTE, ASSISTANT SUPERINTENDENT - BUSINESS

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