

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE BATTLE RIVER REGIONAL DIVISION #31, HELD ON FEBRUARY 8, 2007, COMMENCING AT 9:32 A.M.

PRESENT

REBECCA HEIBERG
BRENDA HERDER
GERRY OBERG
KEN OFFORD (arrived at 9:50 a.m.)
VICTOR PETRUK (arrived at 10:02 a.m.)
CHERYL SMITH
HAMEED SYED
PATRICIA ZENIUK

ABSENT

ALSO PRESENT

WARREN PHILLIPS, Superintendent of Schools (left the meeting at 11:13 a.m.)
RAY BOSH, Deputy Superintendent
BILL SCHULTE, Secretary-Treasurer
DIANE HUTCHINSON, Communications Officer
SYLVIA LAUBER, Recording Secretary

B. HERDER IN THE CHAIR

CALL TO ORDER

Chairman Herder called the meeting to order at 9:32 a.m.

APPROVAL OF THE AGENDA

#10/07 H. SYED – That the agenda be approved with the addition of:
6.20 Edberg Public Meeting

CARRIED

APPROVAL OF THE MINUTES

#11/07 G. OBERG – That the minutes of the regular meeting held on January 11 and January 25, 2007 be approved as presented.

CARRIED

IN-CAMERA SESSION (9:33 a.m.)

#12/07 P. ZENIUK – That the regular meeting recess to permit Trustees to meet in-camera and that all persons except Trustees, Superintendent of Schools Phillips, Deputy Superintendent Bosh, Assistant Superintendents

Gillies and Payne, Secretary-Treasurer Schulte and Recording Secretary Lauber be excluded.

CARRIED

The in-camera session recessed at 10:34 a.m. and the regular meeting reconvened at 10:34 a.m.

Assistant Superintendents Gillies and Payne left the meeting at 10:34 a.m.

C W SEARS SCHOOL REVIEW

#13/07 K. OFFORD – That the Board receives the C W Sears School Review report and accepts the recommendations as amended; and further that the Chair of the Review Committee releases the report to the various stakeholders.

CARRIED

DIVISIONAL OFFICE ORGANIZATIONAL STRUCTURE REVIEW

Dr. Phillips reviewed a proposed structure for the organization of division office and suggested the Board receive this as information and for consideration as changes occur in the office through attrition.

EDBERG PUBLIC MEETING

Chairman Herder noted that the public meeting held with the Edberg School community on February 7, 2007, involved the sharing of information and discussions about the possible closure of the Edberg School and its implications for the students. She noted that presentations were made by community members and a question and answer period followed. Ms Herder further noted that this meeting, originally scheduled for February 5, 2007, was changed to February 7, 2007 because of inclement weather on the day and night of February 5th.

#14/07 C. SMITH – That the Board ratifies the decision of the Board Chair and the Superintendent of Schools to reschedule the public meeting with the Edberg community regarding the possible closure of the Edberg School from Monday, February 5, to Wednesday, February 7, 2007, due to inclement weather; and further that a second meeting with the Edberg parents be scheduled for Tuesday, March 20, 2007 at 7:30 p.m. with the recognition that the date of March 20th is outside the time frame of February 15th as noted in Clause 4.10 of Board Policy 15 ‘School/Program Closure’.

CARRIED

The Board directed administration to survey parents of Edberg students with respect to 2007-08 school programming.

MEETING RECESS

The regular meeting recessed at 11:25 a.m. and reconvened at 11:38 a.m.

ECS INSTRUCTIONAL MATERIALS FEES

Trustees determined by consensus that there will be no instructional materials fees for ECS students for the 2007-08 school year.

Dr. Larry Payne, Assistant Superintendent, and Mr. Don Gillies, Assistant Superintendent, joined the meeting at 11:38 a.m.

BOARD/ADMINISTRATORS' WORKSHOP UPDATE

Dr. Payne reviewed the proposed agenda for the Board/Administrators' Workshop scheduled for February 22 and 23, 2007.

2009-2010 SCHOOL YEAR CALENDAR

#15/07 C. SMITH – That, pending the release of the date of diploma exams from Alberta Education, the Board adopts the 2009-2010 school year calendar as presented, and further that this calendar be reviewed in the fall of 2008 following the pilot of the three-day teacher institute in August 2008.

CARRIED

COMMUNITY 10

Dr. Payne presented a request from Shireen Spong from Community 10 Cable TV about the possibility of creating a 30 minute show on bullying. Ms Spong is interested in creating an open forum with stakeholders and then create a DVD or television show with Battle River School Division #31 schools. This information will be presented to administrators on February 13, 2007.

Trustees received this as information.

Dr. Payne left the meeting at 12:10 p.m.

MEETING RECESS

The regular meeting recessed at 12:10 p.m. and reconvened at 1:10 p.m.

Dr. Payne joined the meeting at 1:10 p.m. and invited Trustees to attend one of the upcoming Leadership Academy sessions.

Dr. Payne left the meeting at 1:12 p.m.

DATE OF MARCH 2007 BOARD MEETING

Trustees were informed that the date of the March Board meeting is on the same day as the first day of Teachers' Convention. Trustees determined

by consensus to leave the meeting date as previously scheduled, i.e. March 8, 2007.

Mr. Gillies, Assistant Superintendent, joined the meeting at 1:14 p.m.

EDUCATIONAL ASSISTANTS WITH BRAILLE TRAINING

#16/07 H. SYED – That Educational Assistants who use recognized Braille training in their work with students be offered an additional \$1.25 per hour to the normal hourly rate; and further if an assignment changes and Braille is no longer needed, then the hourly rate reverts to the previous level.

CARRIED

Mr. Gillies left the meeting at 1:29 p.m.

NAME 'BATTLE RIVER SCHOOL DIVISION'

Mr. Schulte noted that he was approached by personnel from Alberta Education with respect to the use of the popular name of the Division, i.e. 'Battle River School Division'.

It was noted that the legal name remains 'Battle River Regional Division #31' and this will be the name used on all legal documents. It was further noted, however, that this name does not inform parents that we are a school division and makes it difficult for parents to contact us when searching the phone book for contacts. This led to the decision to use the words 'school division' as the popular or common name to better inform constituents.

Trustees directed administration to research this further and bring it back for further discussion if needed.

CAMROSE COMPOSITE HIGH SCHOOL (CCHS) SENIOR GIRLS BASKETBALL TRIP

#17/07 V. PETRUK – That the Board approves, in principle and subject to administrative procedure 261 'Travel Study', the trip to Hawaii by the senior high girls basketball team at Camrose Composite High School from December 26, 2007 to January 3, 2008.

CARRIED

ADMINISTRATIVE PROCEDURE 407 ‘EMPLOYEE LONG SERVICE/RETIREMENT RECOGNITION’

Trustees received the revised administrative procedure 407 ‘Employee Long Service/Retirement Recognition’ as information.

#18/07 C. SMITH – That the Board applies revised administrative procedure 407 ‘Employee Long Service/Retirement Recognition’ retroactively to those who received retirement recognition in December 2006.

CARRIED

DATE FOR BOARD PLANNING SESSION

The date for the next Board Planning Session was scheduled for November 8 and 9, 2007 at Pigeon Lake.

BOARD ORIENTATION

It was noted that a Board election will be held on October 15, 2007. An orientation session was scheduled for October 25, 2007 with Dr. Leroy Sloan, ASBA consultant, as the facilitator.

ORGANIZATIONAL MEETING

The Board’s organizational meeting is scheduled for November 1, 2007.

DATE FOR BOARD/ADMINISTRATORS’ WORKSHOP

The date for the Board/Administrators’ Workshop for the 2007-08 school year is scheduled for February 21 and 22, 2008

Imogene Walsh, Finance Manager, joined the meeting at 2:03 p.m.

ONE-TO-ONE MOBILE COMPUTING

#19/07 V. PETRUK – That the Board approves funding for its share of the One-to-One Mobile Computing Project as follows: from IMR Funding, \$21,194.71 (wireless networking); from Instructional Tech Equipment Reserve, \$100,000; and from Accumulated Operating Surplus, \$170,764.41.

CARRIED

AMENDMENTS TO POLICY 7 ‘BOARD OPERATIONS’

#20/07 C. SMITH – That the Board approves policy 7 ‘Board Operations’ as amended.

CARRIED

OFFICE SHREDDER

Mr. Schulte noted that the 12-year old office shredder in Division Office has ceased working and it is not feasible to repair it.

#21/07 K. OFFORD – That the Board approves the purchase of a new paper shredder for Division Office, and further that the purchase price of \$11,600 be charged to the administration operating budget.

CARRIED

GST REBATE LETTER OF SUPPORT

Trustees determined by consensus to send a letter to local Members of Parliament in support of a 100% GST rebate for school boards.

REQUEST FROM CORNERSTONE CHRISTIAN ACADEMY

A memo was received from the Principal at the Cornerstone Christian Academy expressing interest in being an alternative Christian program in the public system.

A meeting of Board members from Cornerstone Christian Academy and Board members from Battle River School Division #31 will be scheduled.

MUNICIPAL MEETINGS

Trustees were notified that the following four meeting dates have been arranged:

February 21, 2007 with Camrose County
February 28, 2007 with Flagstaff County
March 26, 2007 with the City of Camrose
April 30, 2007 with Beaver County.

Meetings will be attended by Trustees and members of the Superintendency.

INFORMATION ITEMS

The information items noted on the agenda were circulated in a folder during the meeting.

Report on Meeting of East Central Child and Family Services

Chairman Herder reported on her attendance at a meeting of the East Central Child and Family Services on January 16, 2007 for the purpose of discussing a governance agreement.

Youth Violence Forum

A Youth Violence Forum is scheduled for February 9, 2007 for the purpose of organizing a task force.

'Dare to Care'

Trustee Offord reported on his attendance at the seminar on 'Dare to Care' in Killam facilitated by Lisa Dixon Wells.

Trustee Petruk reported on his attendance at a similar seminar at the Viking School with Lisa Dixon Wells.

Challenge Day Presentation

Trustee Oberg reported on his attendance at a 'Challenge Day' presentation in Wetaskiwin at the ASBA Zone meeting on January 22, 2007.

MEETING RECESS

The regular meeting recessed at 3:10 p.m. and reconvened at 3:21 p.m.

COMMITTEE REPORTS

Student Affairs Committee

Trustee Zeniuk reported on a meeting of the Student Affairs Committee held on February 7, 2007, noting that the recommendation for expulsion was upheld.

Support Staff Liaison Committee

Mr. Schulte noted that a request was sent out for agenda items for the upcoming meetings with the various support groups.

Executive Committee

The Executive Committee members have been involved in meetings to set the agenda for this meeting, for consultative planning, and for the Board/Administrators' workshop.

Capital Planning Committee

Trustee Smith reported on her attendance at a site meeting held at Charlie Killam School on January 22, 2007.

Policy Development/Review Committee

Trustee Smith reported on a meeting of the Policy Development/Review Committee held on February 5, 2007, noting that the committee members had a discussion with respect to nutrition. A meeting with school-based personnel will be held to further discuss nutrition in schools.

Communication Liaison Committee

At a meeting of the Communication Liaison Committee follow-up letters were sent to School Councils with respect to professional development sessions.

Administrators' Meeting

The Administrators' Meeting is scheduled for February 13, 2007.

'Learning Together' Steering Committee

A meeting of the 'Learning Together' Steering Committee is scheduled for February 14, 2007.

Student Achievement Committee

It was noted that the meeting of the Student Achievement Committee scheduled for February 5, 2007 was cancelled due to inclement weather.

Rick Jarrett, Curriculum Director, joined the meeting at 3:40 p.m.

Alberta School Boards Association (ASBA) Reports and Information

Speech Competition

Susan Lee from Killam School and Laura Swanson from Hay Lakes School are coordinating the public speaking competition in the Division.

Trustees received as information the dates of the competitions and volunteered as judges.

The dates are:

March 14, 2007 – area competition in the eastern portion of the Division to be held at Central High-Sedgewick Public School at 7:00 p.m.

March 15, 2007 – area competition in the western portion of the Division to be held at Jack Stuart School at 7:00 p.m.

March 23, 2007 – regional competition at the Daysland School at 1:00 p.m.

Mr. Jarrett left the meeting at 3:57 p.m.

Dr. Payne joined the meeting at 4:00 p.m.

Call for Bylaw Amendments and Issues

Trustees received as information and consideration the call for bylaw amendments and issues from the Alberta School Boards Association.

ASBA Governance Review

Chairman Herder noted that the ASBA Governance Review is proceeding.

ASBA Zone 4 Meeting

Trustee Oberg reported on his attendance at the ASBA Zone 4 meeting held on January 22, 2007 in Wetaskiwin.

Trustees viewed a documentary video entitled 'The Bully Solution' which showed the Challenge Day program taking place in a school in Alberta.

Dr. Payne left the meeting at 4:21 p.m.

PSBAA Reports and Information

Chairman Herder reported on her attendance, and that of Trustee Oberg, at the PSBAA Council meeting on February 1-3, 2007.

Drug Response Task Force

Vice-Chairman Smith reported that Children's Mental Health will be hosting meetings on Tuesday afternoons that will provide the opportunity for children, parents and agencies to come together.

ADJOURNMENT

All items of business being complete and there being no dissent, Chairman Herder adjourned the meeting at 4:51 p.m.

BRENDA HERDER, CHAIRMAN

WILLIAM SCHULTE, SECRETARY-TREASURER

TABLE OF CONTENTS

APPROVAL OF THE AGENDA..... 14

APPROVAL OF THE MINUTES 14

C W SEARS SCHOOL REVIEW..... 15

DIVISIONAL OFFICE ORGANIZATIONAL STRUCTURE REVIEW 15

EDBERG PUBLIC MEETING..... 15

ECS INSTRUCTIONAL MATERIALS FEES..... 16

BOARD/ADMINISTRATORS’ WORKSHOP UPDATE 16

2009-2010 SCHOOL YEAR CALENDAR..... 16

COMMUNITY 10..... 16

DATE OF MARCH 2007 BOARD MEETING 16

EDUCATIONAL ASSISTANTS WITH BRAILLE TRAINING 17

NAME ‘BATTLE RIVER SCHOOL DIVISION’ 17

CAMROSE COMPOSITE HIGH SCHOOL (CCHS) SENIOR GIRLS BASKETBALL TRIP 17

**ADMINISTRATIVE PROCEDURE 407 ‘EMPLOYEE LONG SERVICE/RETIREMENT
RECOGNITION’ 18**

DATE FOR BOARD PLANNING SESSION 18

BOARD ORIENTATION..... 18

ORGANIZATIONAL MEETING 18

DATE FOR BOARD/ADMINISTRATORS WORKSHOP 18

ONE-TO-ONE MOBILE COMPUTING..... 18

AMENDMENTS TO POLICY 7 ‘BOARD OPERATIONS’ 18

OFFICE SHREDDER..... 19

GST REBATE LETTER OF SUPPORT 19

REQUEST FROM CORNERSTONE CHRISTIAN ACADEMY..... 19

MUNICIPAL MEETINGS 19

INFORMATION ITEMS 19

REPORT ON MEETING OF EAST CENTRAL CHILD AND FAMILY SERVICES 19

YOUTH VIOLENCE FORUM 19

‘DARE TO CARE’ 20

CHALLENGE DAY PRESENTATION..... 20

COMMITTEE REPORTS 20

STUDENT AFFAIRS COMMITTEE 20

SUPPORT STAFF LIAISON COMMITTEE 20

EXECUTIVE COMMITTEE 20

CAPITAL PLANNING COMMITTEE..... 20

POLICY DEVELOPMENT/REVIEW COMMITTEE..... 20

COMMUNICATION LIAISON COMMITTEE 21

ADMINISTRATORS’ MEETING..... 21

‘LEARNING TOGETHER’ STEERING COMMITTEE 21

STUDENT ACHIEVEMENT COMMITTEE 21

ALBERTA SCHOOL BOARDS ASSOCIATION (ASBA) REPORTS AND INFORMATION 21
 Speech Competition 21
 Call for Bylaw Amendments and Issues..... 22
 ASBA Governance Review..... 22
 ASBA Zone 4 Meeting..... 22
PSBAA REPORTS AND INFORMATION 22
DRUG RESPONSE TASK FORCE..... 22