

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE
BATTLE RIVER REGIONAL DIVISION #31, HELD ON NOVEMBER 22, 2007,
COMMENCING AT 9:37 A.M.**

PRESENT

REBECCA HEIBERG (joined the meeting at 9:43 a.m.)
PETER MILLER
KEN OFFORD (joined the meeting at 9:47 a.m.)
KENDALL SEVERSON
VICTOR PETRUK
CHERYL SMITH
HAMEED SYED
PATRICIA ZENIUK

ABSENT

ALSO PRESENT

LARRY PAYNE, Superintendent of Schools
RAY BOSH, Deputy Superintendent
BILL SCHULTE, Secretary-Treasurer
DIANE HUTCHINSON, Communications Officer
SYLVIA LAUBER, Recording Secretary

C. SMITH IN THE CHAIR

CALL TO ORDER

Chair Smith called the meeting to order at 9:37 a.m.

ADDITIONS TO THE AGENDA

#201/07 H. SYED – That the following items be added to the agenda:

- 7.7 Policy Committee Recommendations
- 7.8 Audit Committee Membership
- 7.9 Unfunded Liability (Teachers' Pension)
- 7.10 Capital Plan Report
- 7.11 Letter of Support – Camrose Public Library Grant Request

- 9.5 'Introduction of Superintendent' Notes
- 9.6 Letter of Thanks re Superintendent Introduction Notes
- 9.7 AISI Conference VII

CARRIED

IN-CAMERA SESSION (9:39 a.m.)

#202/07 P. ZENIUK – That the regular meeting recess to permit Trustees to meet in-camera and that all persons except Trustees, Superintendent of Schools Payne, Deputy Superintendent Bosh, Secretary-Treasurer Schulte, Communications Officer Hutchinson, and Recording Secretary Lauber be excluded.

CARRIED

Trustee Heiberg joined the meeting at 9:43 a.m.
Trustee Offord joined the meeting at 9:47 a..

The in-camera session recessed at 9:59 a.m. and the regular meeting reconvened at 9:59 a.m.

Imogene Walsh, Finance Manager, joined the meeting at 9:59 a.m.

CRITICAL MINIMUM ENROLMENTS

Dr. Payne, Ms Walsh, and Mr. Schulte shared and presented data with respect to schools which have critical minimum enrolments, noting projected enrolments and the condition of each facility.

MEETING RECESS

The regular meeting recessed at 10:51 a.m. and reconvened at 11:10 a.m.

CRITICAL MINIMUM ENROLMENTS (continued)

Discussion continued on the topic of critical minimum enrolments and Trustees requested further information. This item will be brought to the December 13, 2007 Board meeting for further consideration.

Ms Walsh left the meeting at 11:45 a.m.

REQUEST FOR FUNDING FOR BREAKFAST PROGRAM AT HOLDEN SCHOOL

#203/07 V. PETRUK – That, for the 2007-08 school year, the Board provides \$2500 in support of the breakfast program at the Holden School.

CARRIED

POLICY COMMITTEE RECOMMENDATIONS

Recommendations from the Policy Committee will be brought to the Board meeting on December 13, 2007.

AUDIT COMMITTEE MEMBERSHIP

It was noted that the terms of reference for the Audit committee indicate that one of the Trustees elected to the committee is to be the Chair or Vice-Chair. This is not reflected in policy 8 ‘Committees of the Board’.

- #204/07 P. ZENIUK – That policy 8 ‘Committees of the Board’ be amended to reflect the terms of reference with respect to the Audit Committee.
CARRIED

Given the above-noted condition for membership on the Audit Committee, the Board accepted Trustee Heiberg’s resignation from the Audit Committee.

- #205/07 V. PETRUK – That the Board appoints Cheryl Smith, Board Chair, to serve on the Audit Committee.
CARRIED

UNFUNDED LIABILITY OF TEACHERS’ PENSION

Trustees will be considering the issue of the unfunded liability of the teachers’ pension at the next Board meeting in preparation for the provincial government’s deadline of January 31, 2007.

LETTER OF SUPPORT FOR CAMROSE PUBLIC LIBRARY

- #206/07 K. OFFORD – That the Board provides a letter of support to the Camrose Public Library to aid in its quest to secure funding to create “Storysacks”.
CARRIED

MEETING RECESS

The regular meeting recessed at 11:59 a.m. and reconvened at 1:19 p.m.

CAPITAL PLAN COMMITTEE REPORT

- #207/07 V. PETRUK – That the Board approves the Terms of Reference of the Capital Planning Committee as presented.
CARRIED

- #208/07 V. PETRUK – That the Board adopts the 2007-08 Infrastructure, Maintenance and Renewal (IMR) list, and further that this be attached to, and forms a part of, these minutes.
CARRIED

- 209/07 V. PETRUK – That the Board adopts the revised budget allocation for the CCHS Modernization project, and further that this be attached to, and forms a part of, these minutes.
CARRIED

INFORMATION ITEMS

Trustees reviewed information items as noted on the agenda.

AISI Conference VII

Trustees were notified that they have been invited to attend the AISI Conference VII.

MEETING RECESS

The regular meeting recessed at 1:50 p.m. until November 27, 2007 at 9:30 a.m.

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