

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE
BATTLE RIVER REGIONAL DIVISION #31, HELD ON SEPTEMBER 14 2006,
COMMENCING AT 9:35 A.M.**

PRESENT

REBECCA HEIBERG
BRENDA HERDER
GERRY OBERG
KEN OFFORD
PATRICIA ZENIUK
CHERYL SMITH
HAMEED SYED

ABSENT

VICTOR PETRUK

ALSO PRESENT

WARREN PHILLIPS, Superintendent of Schools
RAY BOSH, Deputy Superintendent (joined the meeting at 10:00 a.m.)
BILL SCHULTE, Secretary-Treasurer
DIANE HUTCHINSON, Communications Officer
SYLVIA LAUBER, Recording Secretary

B. HERDER IN THE CHAIR

CALL TO ORDER

Chairman Herder called the meeting to order at 9:35 a.m.

APPROVAL OF THE AGENDA

- #177/06 G. OBERG – That the agenda be approved with the addition of the following items:
- 6.8 Eye See...Eye Learn
 - 6.9 Division Office Photocopies

 - 8.11 Flagstaff Community Resource Officer Celebration
 - 8.12 Community Response, Tofield/Ryley – R. Heiberg

CARRIED

APPROVAL OF THE MINUTES

#178/06 C. SMITH – That the minutes of the Organizational Meeting held on August 24, 2006 be approved as presented, and further that the minutes of the Regular Meeting held on August 24, 2006 be approved as presented.

CARRIED

IN-CAMERA SESSION (9:38 a.m.)

#179/06 H. SYED – That the regular meeting recess to permit the Trustees to meet in-camera, and that all persons except Trustees, Superintendent of Schools Phillips, Secretary-Treasurer Schulte, and Recording Secretary Lauber be excluded.

CARRIED

Deputy Superintendent Bosh joined the meeting at 10:00 a.m.

The in-camera session recessed at 10:48 a.m. and the regular meeting reconvened at 10:48 a.m.

LEAVE OF ABSENCE

#180/06 C. SMITH – That the Board grants to employee 3502-04 five days leave of absence with pay as per clause 13.12 of the Collective Agreement.

CARRIED

MEETING RECESS

The regular meeting recessed at 10:49 a.m. and reconvened at 11:02 a.m.

GST REBATE FOR CANADIAN SCHOOL BOARDS

#181/06 H. SYED – That the Board supports the campaign to lobby the federal government to amend the Excise Tax Act to rebate 100% of the GST for school boards/districts across Canada, and further that the Executive Committee provides follow-up to this campaign.

CARRIED

AUDIT COMMITTEE – MEMBER-AT-LARGE

#182/06 H. SYED – That the three names submitted for member-at-large on the Audit Committee be given to the Board members on the Audit Committee for further discussion; that the Audit Committee bring back a recommendation to the Board on this matter; and further that the remuneration for the member-at-large be the same as the per diem rate for Trustees.

CARRIED

Imogene Walsh, Finance Manager, joined the meeting at 11:12 a.m.

SALARY INCREASE FOR FAMILY SCHOOL LIAISON WORKERS

#183/06 P. ZENIUK – That the Board provides a 5.8% increase to the salary grid of the Family School Liaison Workers.

CARRIED

Ms Walsh left the meeting at 11:25 a.m.

FAMILY VIOLENCE ACTION SOCIETY REQUEST

#184/06 H. SYED – That the Board contributes \$500 to the Girls Empowerment Conference sponsored by the Family Violence Action Society, Camrose and District.

CARRIED

DISTRICT TECHNOLOGY PLAN

Deputy Superintendent Bosh informed Trustees that every three years a new technology plan is developed and that a new plan is now being drafted.

INFRASTRUCTURE FUNDING ANNOUNCEMENT

Dr. Phillips drew attention to the funding announcement for school infrastructure, and noted that once again Battle River School Division #31 did not receive any of this funding.

#185/06 H. SYED – That the Board contacts an MLA to set up a meeting with the Minister of Education with respect to funding for necessary projects in Battle River School Division #31.

CARRIED

CAMROSE FAMILY LITERACY REQUEST

Vice-Chairman Smith spoke to a request from the Camrose Family Literacy organization with respect to this group seeking a Board member who would be willing to sit on a management committee.

Trustee Zeniuk indicated her interest in serving on this committee.

STRATEGIC COMMUNICATIONS PLAN

Communications Officer, Diane Hutchinson, spoke to a draft Strategic Communications Plan which incorporates internal and external components, and invited suggestions from Trustees.

- #186/06 C. SMITH – That the draft Strategic Communications Plan be adopted by the Board.

CARRIED

MEETING RECESS

The regular meeting recessed at 11:55 a.m. and reconvened at 1:04 p.m.

HOCKEY ACADEMY/PROGRAM

It was noted that the hockey academy with Charlie Killam School and Battle River Online has 20 students registered and the hockey program at Tofield School has between 13 and 15 students.

- #187/06 H. SYED – That the fees be set according to the following schedule for the hockey academy/program: \$175/month for September, October, and November 2006, and February, March and April 2007, and \$150/month for December and January, 2007 for the academy at Charlie Killam School and Battle River Online; and further that the fees for the hockey program at the Tofield School be: \$150 for the month of September, 2006, \$100/month for October, November 2006 and January 2007; and \$50 for the month of December 2006.

CARRIED

EYE SEE...EYE LEARN

In 2003 the Ministry of Children's Services, the Alberta Association of Optometrists, the Public Health Divisions of the Capital and East Central Health Authorities and the Elk Island Public Schools formed a partnership and the Eye See...Eye Learn was created and introduced into kindergartens of Elk Island Public Schools. The objective of the program was, and still is, to ensure that vision and eye health problems are not barriers to our children reaching their full learning potential. There is no cost to the parents for the eye exams as Alberta Health and Wellness fully insures eye exams for children between the ages of 0 and 18.

- #188/06 H. SYED – That the Board endorses the participation of Battle River School Division #31 in the eye See...Eye Learn program.

CARRIED

DIVISION OFFICE PHOTOCOPIER

- #189/06 H. SYED – That the Board approves the purchase of an office photocopier with scanning capabilities for an estimated cost of \$36,200, which will be taken from the Administration Computer/Copier Reserve.

CARRIED

UPDATE ON STAFFING

At 1:33 p.m., Chairman Herder welcomed Don Gillies, Assistant Superintendent (Personnel) to the meeting. Mr. Gillies provided Trustees with an update on staffing.

Mr. Gillies left the meeting at 1:54 p.m.

UPDATE ON FOREIGN STUDENT INITIATIVE

At 1:55 p.m., Chairman Herder welcomed Max Lindstrand, Principal at CCHS, to the meeting. Mr. Lindstrand provided an update on the foreign student initiative in which he is involved, noting that Battle River School Division #31 has joined the Canadian Education Center and that he is registered to attend the International Education Conference and the Agents' Fair in Toronto in November, 2007. Work on this initiative is ongoing.

Mr. Lindstrand further noted that CCHS has re-instated an English as a Second Language course with 16 students enrolled.

Mr. Lindstrand left the meeting at 2:14 p.m.

INFORMATION ITEMS

The information items were circulated to Trustees during the Board meeting.

Enrolments Report

Dr. Phillips provided Trustees with a preliminary enrolment report which will be finalized by September 30, 2006.

Flagstaff Community Resource Officer Partnership Group

The Flagstaff Community Resource Officer Partnership Group has received funding from the Alberta Lottery Fund for a celebration of the launch of the Community Resource Officer program on October 20, 2006. Trustees are invited.

MEETING RECESS

The regular meeting recessed at 2:45 p.m. and reconvened at 3:00 p.m.

Community Response

The Tofield/Ryley Community Response is planning a "High on Life Day" on November 17, 2006.

#190/06 G. OBERG – That the Board provides \$500 for the *High on Life Conference* for the Tofield/Ryley Community Response.

CARRIED

COMMITTEE REPORTS

Chairman Herder noted that binders have been prepared for each Board Committee in which notes from each meeting are to be kept, with actions being noted on an included form.

Executive Committee

The members of the Executive Committee met on September 5, 2006 to prepare the agenda for this meeting and also discussed a presentation that was made to the Administrators' meeting on September 12, 2006.

Capital Planning Committee

Charlie Killam Roof Repair

- #191/06 G. OBERG – That the Board approves the expenditure of \$54,100 from Infrastructure Maintenance Renewal fund to repair a portion of the roof at the Charlie Killam School.
- CARRIED

Additional Personnel – Operations and Maintenance

- #192/06 G. OBERG – That the Board approves the expenditure to the Operations and Maintenance budget to hire one additional personnel with supervisory responsibilities.
- CARRIED

Policy Development/Review Committee

Vice-Chairman Smith noted that she provided a review of the new policy, new administrative procedures and new forms manuals implemented recently at the Administrators' Meeting on September 12, 2006.

This Committee has a meeting scheduled for October 2, 2006.

Small Schools Committee

The members of the Small Schools Committee will meet on September 29, 2006.

ATA Liaison Committee Meeting

Chairman Herder informed Trustees that the next ATA Liaison Meeting is scheduled for October 12, 2006. It was noted that this date conflicts with another meeting therefore another date will be sought. Suggested dates are October 16, 18, 23 or November 1, 2006.

Communications Liaison Meeting

The Communications Liaison Committee met on September 11, 2006 and reviewed the terms of reference.

- #193/06 R. HEIBERG – That the terms of reference for the Communications Liaison Committee be amended as presented.
- CARRIED

Administrators' Meeting

Vice-Chairman Smith reported on her attendance at the Administrators' Meeting held on September 12, 2006.

Learning Together Steering Committee

A grant has been received to enable an outreach worker to be hired for the Learning Together program students.

Healthy Interactions Steering Committee

Chairman Herder reported on her attendance at a meeting on September 11, 2006 of the Healthy Interactions Steering Committee. A media launch of this program is scheduled before the end of October, 2006.

Student Achievement Committee

The Student Achievement Committee is scheduled to meet on October 2, 2006.

ASBA Zone 4

The next meeting of the ASBA Zone 4 is scheduled for September 25, 2006 in Rocky Mountain House.

ASEBP Report

Mr. Schulte noted that the next ASEBP Board of Directors meeting begins in Edmonton September 14, 2006.

Drug Response Task Force

An evening for parents is being hosted by the Drug Response Task Force on October 2, 2006. A parent support group is ongoing.

ADJOURNMENT

All items of business being complete and there being no dissent, Chairman Herder adjourned the meeting at 4:00 p.m.

BRENDA HERDER, CHAIRMAN

WILLIAM SCHULTE, SECRETARY-TREASURER

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