

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE  
BATTLE RIVER REGIONAL DIVISION #31, HELD ON NOVEMBER 9, 2005,  
COMMENCING AT 9:30 A.M.**

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**PRESENT**

REBECCA HEIBERG  
BRENDA HERDER  
GERRY OBERG  
KEN OFFORD (arrived at the meeting at 9:35 a.m.)  
VICTOR PETRUK  
CHERYL SMITH  
HAMEED SYED  
PATRICIA ZENIUK

**ABSENT**

**ALSO PRESENT**

WARREN PHILLIPS, Superintendent of Schools  
RAY BOSH, Deputy Superintendent  
BILL SCHULTE, Secretary-Treasurer  
TIM CHAMBERLIN, Communications Officer  
SYLVIA LAUBER, Recording Secretary

**B. HERDER IN THE CHAIR**

**APPROVAL OF THE AGENDA**

#236/05 H. SYED – That the agenda be approved with the addition of:

5.4 CCHS Caretakers

CARRIED

**APPROVAL OF THE MINUTES**

#237/05 R. HEIBERG – That the minutes of the October 13, 2005 regular meeting of the Board of Trustees be approved as presented.

CARRIED

**CRITICAL MINIMUM ENROLMENTS**

**Alliance School – Notice of Motion**

#238/05 H. SYED – That, pursuant to the provisions of Policy FL and in compliance with the procedures outlined in Policy FL, the Board serve notice of its intention to consider the following motion at the Regular Meeting of the Board of Trustees to be held in April, 2006:

Motion:

“That, since the September 30, 2005, enrolment at the Alliance School is below the Critical Minimum Enrolment of 50 pupils established in Policy FL, the Alliance School be closed as of June 30, 2006.

CARRIED

Edberg School

#239/05 P. ZENIUK – That the Board schedules a meeting with the Edberg School Council, other parents and community members to discuss topics such as: enrolment trends, utilization rates in Edberg School and in neighboring schools, and the possible downsizing of the school building, including alternative uses for parts of the school.

CARRIED

Trustees Zeniuk, Smith and Herder will attend the meeting at Edberg with Dr. Phillips, Superintendent of Schools, on November 28 or 29, 2005.

Strome School

#240/05 K. OFFORD – That the Board schedules a meeting with the Strome School Council and Strome School Administration to discuss topics such as: decisions with respect to the heating system and roof, enrolment trends, and the five-year plan (based on current information).

CARRIED

Trustee Oberg will join Dr. Phillips and Bill Schulte, Secretary-Treasurer, for the meeting at Strome on November 15, 2005.

Rosalind and Lougheed Schools

#241/05 H. SYED – That the Board informs the staff and school councils in Rosalind and Lougheed Schools that there are currently no plans to close any programs or the school, however the enrolments will continue to be monitored.

CARRIED

**OPERATIONS AND MAINTENANCE BUDGET**

Imogene Walsh, Finance Manager, and Patrick Spelliscy, Director of Operations and Maintenance, joined the meeting at 10:03 a.m.

It was noted that a change in the funding in the operations and maintenance budget for next year necessitated revision to this budget. Ms Walsh reviewed the revisions.

#242/05 G. OBERG – That the Board approves the revised operations and maintenance budget as presented, and further that this be attached to, and forms a part of, these minutes.

CARRIED

**IN-CAMERA SESSION (10:17 a.m.)**

#243/05 H. SYED – That the regular meeting recess to permit the Trustees to meet in-camera, and that all persons except Trustees, Superintendent of Schools Phillips, Deputy Superintendent Bosh, Secretary-Treasurer Schulte, Director of Operations and Maintenance Spelliscy, and Recording Secretary Lauber be excluded.

CARRIED

The in-camera session recessed at 10:33 a.m. and the regular meeting reconvened at 10:33 a.m.

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Mr. Spelliscy left the meeting at 10:33 a.m.

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**MEETING RECESS**

The regular meeting recessed at 10:33 a.m. and reconvened at 10:51 a.m.

**ONE DAY SCHOOL CLOSURE, DAYS LAND SCHOOL**

#244/05 H. SYED – That the Board approves a one day school closure on March 16, 2005 at the Daysland School in order for the staff to be involved in the Provincial Basketball Tournament.

CARRIED

**RESCINDING OF MOTIONS #147/05 AND #148/05**

#245/05 H. SYED – That motions #147/05 and #148/05 be rescinded as motion #189/05 takes precedence over the two above-noted motions.

CARRIED

**MEMBERSHIP FEES 2005-06, ALBERTA HOME AND SCHOOL COUNCILS ASSOCIATION (AHSCA)**

#246/05 P. ZENIUK – That the Board pays the 2005-06 membership fee in the Alberta Home and School Councils Association (AHSCA) for any School Council in Battle River School Division #31 that is interested in membership in the AHSCA.

CARRIED

**POLICY DEVELOPMENT/REVIEW COMMITTEE RECOMMENDATION**

#247/05 K. OFFORD – That the Board hires a policy consultant from Alberta School Boards Association to work with the Board and the Superintendent of Schools to conduct a policy review and re-organization of the policy manual, at a cost of approximately \$17,000.

CARRIED

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Jim Rubuliak, Director of Curriculum, joined the meeting at 10:58 a.m.

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**REPORT ON OFF-CAMPUS EDUCATION**

Chairman Herder welcomed Mr. Rubuliak to the meeting and invited his report on off-campus education.

Mr. Rubuliak noted that the off-campus education program is thriving and doing very well, with about 30% of Battle River School Division #31 high school students involved in this program.

Mr. Rubuliak left the meeting at 11:38 a.m.

**REQUEST FROM CHARLIE KILLAM SCHOOL**

Trustees were informed that eleven staff vehicles were vandalized on the parking lot at Charlie Killam School by a student in the behavior modification program at that School. The Principal requested that the Board consider some financial assistance to these staff members to repair the damage done to their vehicles.

Trustee Syed informed Trustees that, if the student is found guilty in court for damaging the vehicles in the Charlie Killam School parking lot, an application can be made to the 'Victims of Crime' fund for compensation to each individual whose car was damaged. A letter requesting this compensation should be forwarded to the Crown Prosecutor.

**MEETING RECESS**

The regular meeting recessed at 12:00 p.m. and reconvened at 1:05 p.m.

**STAFF APPRECIATION PLANS**

Trustees will deliver a basket of Christmas treats to schools during the first week of December.

**CONSULTATIVE PROCESS UPDATE**

Chairman Herder reported on a meeting of the Consultative Process held on November 7, 2005, and noted that there has been some difficulty in scheduling meetings, and that there needs to be a clearer definition with

respect to the goals of this process. Those attending this meeting reviewed the objectives and the process of holding these meetings. Input was solicited from Trustees with respect to priorities and how to proceed.

**MEETING WITH THE MINISTER OF EDUCATION, NOVEMBER 10, 2005**

Chairman Herder noted that she forwarded information to the Trustees that was compiled in preparation for the meeting with the Minister of Education on November 10, 2005 in Stettler.

**IN-CAMERA SESSION (2:10 p.m.)**

#248/05 V. PETRUK – That the regular meeting recess to permit the Trustees to meet in-camera, and that all persons except Trustees, Superintendent of Schools Phillips, Deputy Superintendent Bosh, Secretary-Treasurer Schulte, and Recording Secretary Lauber be excluded.

CARRIED

The in-camera session recessed at 3:25 p.m. and the regular meeting reconvened at 3:25 p.m.

**PERSONNEL MATTER**

#249/05 H. SYED – That the Board provides re-imburement for lost wages to Employee #4549-01 for the 2003-04 and 2004-05 school years.

CARRIED

**INFORMATION ITEMS**

Trustees reviewed the majority of the information items as circulated during the meetings.

Staff Appreciation Banquet

Trustees reviewed plans for the Staff Appreciation Banquet scheduled for December 3, 2005.

Class Size Survey

Dr. Phillips commented on the class size survey material previously distributed to Trustees.

Student Health Initiative Partnership (SHIP) Update

Ray Bosh, Deputy Superintendent, reviewed with Trustees an update of the Student Health Initiative Partnership.

Post-Secondary Education Forum, November 9, 2005

Vice-Chairman Smith will provide a brief presentation at the Post-Secondary Education Forum on November 9, 2005 at the Augustana Faculty of the University of Alberta. This forum was initiated by MLA LeRoy Johnson.

**COMMITTEE REPORTS**Executive Committee

The Executive Committee met on November 3, 2005 to set the agenda for this meeting and on November 7, 2005 to discuss the consultative process.

Policy Development/Review CommitteeTerms of Reference

#250/05 C. SMITH – That the terms of reference for the Policy Development/Review Committee be approved as presented.

CARRIED

An article with respect to obesity of children was distributed to Trustees for review, with the question of whether this should be considered for a policy. Trustees will provide feedback on this later.

Capital Planning Committee

Bill Schulte, Secretary-Treasurer, provided an update on the necessary work being done at the Strome School, noting that it appears that vermiculite, which may contain traces of asbestos, has been discovered in the ceiling area. Roofing and heating work will be done.

ASBA Zone 4

Chairman Herder and Trustee Offord reported on their attendance at the ASBA Zone 4 meeting held on October 24, 2005. The new chairman of Zone 4 is Jackie Swainson from Chinook's Edge School Division. The next meeting of Zone 4 will be held on November 28, 2005 at Wetaskiwin.

Battle River School Division #31 is scheduled to host the ASBA Zone 4 meeting on October 23, 2006.

Drug Response Task Force

Vice-Chairman Smith reported on her attendance at a meeting of the Drug Response Task Force held on November 8, 2005.

Canadian Parents for French, Camrose Chapter

Vice-Chairman Smith reported on her attendance at a meeting of the Canadian Parents for French, Camrose Chapter held on November 4, 2005.

Battle River Alliance for Economic Development (BRAED)

Chairman Herder reported on her attendance at a meeting of the Battle River Alliance for Economic Development held on October 17, 2005. Ms

Herder noted that school divisions and municipalities are working together to promote economic development by sharing information and promoting new businesses and economic development. BRAED has a web site that promotes the community and area.

Administrators' Meeting

Chairman Herder reported on her attendance at the Administrators' meeting held on November 8, 2005 in the afternoon, as well as her attendance at the meeting in the morning with the high school principals with respect to high school achievement results.

ATA Liaison Committee Meeting

Vice-Chairman Smith and Trustee Oberg attended the induction ceremonies of new teachers held on November 8, 2005.

Communications Liaison Committee

Trustee Heiberg noted that a draft of the strengths and weaknesses of various areas in Battle River School Division #31 has been prepared. Another meeting of this Committee is scheduled for November 14, 2005.

Learning Together Program Steering Committee

Dr. Phillips updated Trustees with respect to what is happening in the 'Learning Together' program. Dr. Phillips noted that he attended a little graduation ceremony for those students who took a parenting program provided by Parent Link.

Healthy Interactions Steering Committee

The Healthy Interactions Steering Committee is scheduled to meet on December 2, 2005.

**MEETING RECESS**

At 4:40 p.m., Chairman Herder recessed the meeting until 9:30 a.m. on November 29, 2005.

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