

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE BATTLE RIVER REGIONAL DIVISION #31, HELD ON JUNE 12, 2003, COMMENCING AT 9:06 A.M.**

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**PRESENT**

JUDY FITZMAURICE-JOHNSON  
BRENDA HERDER  
MICHELE MULDER  
GERRY OBERG  
GWENDA POYSER  
BILL SEARS  
WAYNE THRONDSO (joined the meeting at 10:08 a.m.)  
PATRICIA ZENIUK

**ABSENT**

**ALSO PRESENT**

WARREN PHILLIPS, Superintendent of Schools  
STEPHEN SMITH, Chief Deputy Superintendent of Schools  
BILL SCHULTE, Secretary-Treasurer  
SYLVIA LAUBER, Recording Secretary

G. POYSER IN THE CHAIR

**APPROVAL OF THE AGENDA**

#126/03 B. HERDER – That the agenda be approved with the item noted on the distributed add-on sheet and the following:

New Business

19. Report from Loughheed Public Meeting

CARRIED

**APPROVAL OF MINUTES**

#127/03 P. ZENIUK – That the minutes of the regular meeting held on May 8 and May 22, 2003 be approved as presented.

CARRIED

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Brenda Johnson, Director of Transportation, joined the meeting at 9:11 a.m.

**DRAFT POLICY IC ‘ATTENDANCE AREAS/TRANSPORTATION’**

Trustees reviewed the letters received from school staff and school councils with respect to amended draft policy IC ‘Attendance Areas/Transportation’, and engaged in discussion on the proposed policy.

**MEETING RECESS**

The regular meeting recessed at 10:14 a.m. and reconvened at 10:30 am.

**CONSULTATION PROCESS – FUTURE DIRECTIONS AND VISION**

#128/03 M. MULDER – That the Board undertakes a Division-wide public consultation on future directions and vision for Battle River Regional Division #31 schools to maintain quality program opportunities in our changing environment.

CARRIED

**CONSULTATION PROCESS – POLICY IC**

#129/03 M. MULDER – That the Executive Committee be directed to work with Division Office administration to develop a process for public consultations, and further that this process be brought to the September 11, 2003 Board meeting.

CARRIED

**REPORT FROM THE DIRECTOR OF TRANSPORTATION**

Purchase of School Buses

#130/03 M. MULDER – That the Director of Transportation solicits tenders for the purchase of 14 new school buses at an approximate value of \$1.1 million.

CARRIED

Request for Transportation Within Round Hill Urban Limits

#131/03 M. MULDER – That school bus transportation be made available to student #4512-04 who is resident within the urban limits of Round Hill, and further that a fee for ineligible riders be charged for this service.

CARRIED

Request for Transportation Within Tofield Urban Limits

#132/03 B. SEARS – That school bus transportation be made available to students #3508-02 who are resident within the urban limits of Tofield, and further that a fee for ineligible riders be charged for this service.

CARRIED

Field Trip Charges

- #133/03 B. SEARS – That the per kilometer charge for field trips for the 2003-04 school year be adjusted to \$ .54, and further that this rate be reviewed prior to the end of the school year in order to further adjust the charges to reflect the actual cost of providing school buses for this purpose.  
CARRIED

Charter Trip Charges

- #134/03 W. THRONDSOEN – That charter trips using Battle River Regional Division #31 buses be charged on a cost-recovery basis.  
CARRIED

Shop and Home Economic Bus Service Expenses

- #135/03 B. SEARS – That the expense for providing bus service for shop and home economic trips be charged to the instructional budget.
- #136/03 M. MULDER – That motion #135/03 be postponed until the regular meeting of the Board in August, 2003.  
CARRIED

Heisler Area Students – Choice of School

- #137/03 G. OBERG – That, for the purpose of clarifying motion #111/03, it be determined that any students resident in the former Heisler School attendance area as of September 30, 2003 may indicate to the Director of Transportation their choice of school, and further that transportation be arranged in accordance with those choices.  
CARRIED

Request for Transportation to Sedgewick School

- #138/03 W. THRONDSOEN – That the request for transportation to Central High-Sedgewick Public School for student #4708-01 and student #4708-02 be approved for the 2003-04 school year.  
CARRIED

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Director of Transportation Johnson left the meeting at 11:12 a.m.

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**NOTICE OF MOTION – POLICY HGCB ‘TRAVEL STUDY’**

- #139/03 M. MULDER – That policy HGCB ‘Travel Study’ be re-written to reflect travel study opportunities be limited to national (Canadian) boundaries.
- #140/03 W. THRONDSOEN – That motion #139/03 be amended to read that travel study opportunities be limited to continental North American boundaries (Canada, United States and Mexico).  
DEFEATED

#139/03 M. MULDER – That policy HGCB ‘Travel Study’ be re-written to reflect travel study opportunities be limited to national (Canadian) boundaries.

DEFEATED

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Catherine Jensen, Business Manager, joined the meeting at 11:55 a.m.

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**ASBIE PROPERTY INSURANCE COVERAGE**

#141/03 G. OBERG - 1) That administration be directed to give termination notice (property insurance withdrawal) to JRIE (Jubilee Reciprocal Insurance Exchange) prior to July 1, 2003, to be effective July 1, 2004.

2) That the Board of Trustees requests ASBA to direct the ASBA appointed members of the JRIE to present a motion to terminate JRIE effective July 1, 2004 at the next JRIE Board meeting.

3) That the Board of Trustees requests that the Superintendent of Financial Institutions (ASFI) terminate JRIE effective July 1, 2004.

4) That Battle River Regional Division #31 joins the Alberta School Boards Insurance Exchange (ASBIE) property insurance program and accepts Lloyd Sadd Insurance Ltd. as the broker of record effective July 1, 2004.

CARRIED

**ARMENA PROPERTY**

#142/03 J. FITZMAURICE-JOHNSON - 1) That Lot 3, Plan 832 1422, Armena (Title number 952 228 465 +80) be advertised for sale in the local newspapers for the purpose of seeking tenders/proposals, and further that Battle River Regional Division No. 31 reserves the right to accept/reject any or all tenders/proposals.

2) That the Business Manager be authorized to proceed with the application for subdivision required to separate the bus shed from the former Armena School grounds (title number 952 228 465 +64).

CARRIED

**MEETING RECESS**

The regular meeting recessed at 12:02 p.m. and reconvened at 1:08 p.m.

**THREE-YEAR EDUCATION PLAN**

Chief Deputy Superintendent of Schools Smith reviewed the draft Three-Year Education Plan.

#143/03 M. MULDER – That the Board adopts the Battle River Regional Division #31 Three-Year Education Plan for the years 2003/04-2005/06.

CARRIED

**DRUG RESPONSE TASK FORCE UPDATE**

At 1:28 p.m., Chairman Poyser welcomed Mr. Kerry Laberge to the meeting and invited him to provide an update on the work of the Drug Response Task Force. Mr. Laberge reported on the following:

- A drug awareness website is in the construction phase with links to other drug-use prevention sites and agencies. It is hoped that this will be in place in September 2003.
- The drug awareness handbook will have a final editing on June 17, 2003 with 250 books planned for distribution throughout the region. A professional development opportunity will be planned for teachers and other front line workers in conjunction with distribution of the handbook.
- Interest in the handbook has been shown from outside Battle River Regional Division #31 as others can use this as a resource.
- A multi-disciplinary support team is in place.
- Meth brochures were developed in cooperation with the Camrose Police Service with distribution to community agencies.
- An advertisement was placed in local papers showing a 'before' and 'after' picture of a crystal meth user.
- Presentations have been given outside of the district with over 4000 community members participating.
- Other communities have contacted the Drug Response Task Force requesting presentation in their communities.
- A meeting with CEO Howard Faulkner of AADAC is scheduled for June 16, 2003 to discuss access to treatment facilities, AADAC personnel, current research, support for the handbook, and to request services outside of the hours of 9:00 a.m. to 5:00 p.m.
- Mr. Laberge has been in the Tofield community and noted that there are more than 40 students who are struggling with the use of crystal meth.
- Presentations to grades 5-9 children have been done in Tofield.
- Mr. Laberge is assisting school personnel with understanding substance abuse.
- Many students want out of this addiction and the frequency of use and intensity of use has decreased since the work of the task force has started in the Tofield community. This is positive news from what was present four months ago in Tofield.
- Access to crystal meth in Tofield is still available but it is more difficult to obtain it.
- The task force wants to access an individual from AADAC to work in Tofield.

- Mr. Laberge has done a presentation to the St. Mary's Hospital Board of Directors and will be doing a presentation to the Provincial Standing Policy Committee.

Trustees and superintendents expressed thanks to Mr. Laberge for the incredible amount of work he has done on the Drug Response Task Force.

Mr. Laberge left the meeting at 1:52 p.m.

**VOLUNTEER TO STUDENT AFFAIRS COMMITTEE**

Vice-Chairman Herder volunteered to serve as a second alternate member to the Student Affairs Committee.

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Pat Spelliscy, Director of Operations and Maintenance, joined the meeting at 1:57 p.m.

**BUILDING QUALITY RESTORATION PROJECTS (BQRP)**

Trustees reviewed the BQRP proposal for the 2003-04 school year.

- #144/03 P. ZENIUK – That the Board accepts the BQRP proposal for the 2003-04 school year as presented with an estimated cost of \$474,000, and further that this be attached to, and forms a part of, these minutes. CARRIED

**CAPITAL MAINTENANCE**

- #145/03 B. SEARS – That the Board accepts the capital maintenance projects as presented with an estimated cost of \$156,200, and further that this be attached to, and forms a part of, these minutes. CARRIED

**CAPITAL PLAN AND TEN-YEAR FACILITIES PLAN**

- #146/03 M. MULDER – That a Center for the Performing Arts concept be added to the Camrose Composite High School modernization plans. CARRIED
- #147/03 P. ZENIUK – That the Board approves the Facility Plan update as presented, and further that this be submitted to Alberta Infrastructure. CARRIED

**IN-CAMERA SESSION (2:42 p.m.)**

- #148/03 W. THRONDSOON – That the regular meeting of the Board recess to permit the Trustees to meet in-camera, and that all persons except Trustees, Superintendent of Schools Phillips, Chief Deputy Superintendent Smith, Secretary-Treasurer Schulte, Director of Operations and Maintenance Spelliscy, and Recording Secretary Lauber be excluded.  
CARRIED

Mr. Spelliscy left the meeting at 2:45 p.m.

The in-camera session recessed at 3:53 p.m. and the regular meeting reconvened at 3:53 p.m.

**RATIFICATION OF PAYMENT OF ACCOUNTS, MAY 2003**

- #149/03 B. HERDER – That the Board ratifies the payment of the accounts for the month of May, 2003.  
CARRIED

**CHANGE OF DESIGNATION OF POSITION**

- #150/03 G. OBERG – That the designation of the position of Coordinator of Special Education be changed to that of Director of Special Education.  
CARRIED

**LEAVE OF ABSENCE – EMPLOYEE #2285-07**

- #151/03 B. HERDER – That the Board approves two additional days leave of absence for employee #2285-07.  
CARRIED

**HEISLER SCHOOL CLOSURE UPDATE**

Trustees reviewed the plans for the dispersal of equipment, books, etc. with respect to the closure of the Heisler School, and the timelines for this dispersal.

- #152/03 M. MULDER – That the Board accepts the recommendations with respect to the dispersal of the textbooks, library books, and other Battle River Regional Division #31 equipment with respect to the closure of the Heisler School.  
CARRIED

- #153/03 M. MULDER – That the Board directs Division Office administration to contact the Heisler Village Council to determine if the Village, or any other community group, is interested in buying the Heisler School building and land, subject to Ministerial approval.  
CARRIED

**ACCUMULATED SURPLUS, SPECIAL EDUCATION**

- #154/03 B. HERDER – That the accumulated surplus in Special Education be expended over a five-year period, at the rate of \$120,000 per year, and further that the funds be used to hire additional staff for special education or to support programming for at-risk students.

CARRIED

**NEGOTIATING COMMITTEE REPORT**

The Trustees who met with the maintenance workers and Division Office support staff noted that another meeting with each of these groups is scheduled for June 18, 2003.

**IN-CAMERA SESSION (4:15 p.m.)**

- #155/03 B. HERDER – That the regular meeting recess to permit the Trustees to meet in-camera and that all persons except Trustees, Superintendent of Schools Phillips, Chief Deputy Superintendent Smith, and Secretary-Treasurer Schulte be excluded.

CARRIED

The in-camera session recessed at 4:35 p.m. and the regular meeting reconvened at 4:35 p.m.

**MEETING RECESS**

The regular meeting recessed at 4:35 p.m. until 9:00 a.m. on June 26, 2003.

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