

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE  
BATTLE RIVER REGIONAL DIVISION #31, HELD ON SEPTEMBER 26, 2002,  
COMMENCING AT 9:27 A.M.**

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**PRESENT**

JUDY FITZMAURICE-JOHNSON  
BRENDA HERDER  
GERRY OBERG  
GWENDA POYSER  
BILL SEARS  
WAYNE THRONDSO  
PATRICIA ZENIUK

**ABSENT**

MICHELE MULDER

**ALSO PRESENT**

WARREN PHILLIPS, Acting Superintendent of Schools  
STEPHEN SMITH, Acting Chief Deputy Superintendent of Schools (joined the meeting at 10:49 a.m.)  
BILL SCHULTE, Secretary-Treasurer  
SYLVIA LAUBER, Recording Secretary

**G. POYSER IN THE CHAIR**

**PROPERTY APPRAISAL VALUES**

Catherine Jensen, Business Manager, joined the meeting at 9:30 a.m.

#209/02      J. FITZMAURICE-JOHNSON – That the Board approves the replacement property values as appraised by Don Cox, AMAA, AACI, using the criteria set out in his report, namely that the buildings be valued on actual utilization size rather than the existing building size; that the Board approves the contents values as being set at 20% of the school building insurance value as suggested by Jubilee Insurance or actual values if available, and; that the Board approves the use of salvage values or rental loss values on specified buildings that will never be replaced.

CARRIED

Ms Jensen left the meeting at 9:49 a.m.

**GRADE NINE PROGRAM AT CAMROSE COMPOSITE HIGH SCHOOL (CCHS)**

Dr. Phillips, Acting Superintendent, reviewed the enrolment trends in the City of Camrose Ward. Mr. Schulte, Secretary-Treasurer, outlined the capacity analysis of CCHS and Charlie Killam School, the preliminary estimated project costs for the modernization of, and addition to, Charlie Killam School, and the current Capital Plan.

#210/02 W. THRONDSO – That, effective with the 2003-04 school year, the grade nine program at Camrose Composite High School be closed, and further that this program be located at Charlie Killam School.

**MEETING RECESS**

The regular meeting recessed at 11:04 a.m. and reconvened at 11:19 a.m.

Following the recess, the question was called on motion #210/02.

Trustee Oberg requested a recorded vote.

For the motion

Against the motion

J. Fitzmaurice-Johnson  
W. Thronson  
P. Zeniuk  
B. Sears  
G. Poyser

B. Herder  
G. Oberg

CARRIED

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Stephen Smith, Acting Chief Deputy Superintendent of Schools, joined the meeting at 10:49 a.m.

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**PARTNERING WITH ALBERTA INFRASTRUCTURE – CHARLIE KILLAM SCHOOL**

#211/02 W. THRONDSO – That the tentative plans for the renovation of Charlie Killam School be amended to include three additional core portables; that the budget for the additions and modernization be adjusted accordingly; that a letter be sent by the Chair to the Minister of Infrastructure indicating the willingness of Battle River Regional Division #31 to partner with Alberta Infrastructure in the cost of the project; and further that, in addition to the above, administration submit the revised Charlie Killam proposal to Alberta Infrastructure.

CARRIED

**REQUEST FROM CAMROSE KODIAKS – READING PROGRAM DONATION**

#212/02 B. HERDER – That the Board supports the Camrose Kodiaks Team in its “Read with the Kodiaks” program, and further that a donation of \$500, from the Program Enhancement Fund, be given to the project to be used for the purchase of books for prizes.

CARRIED

**INFORMATION ITEMS**

Chairman Poyser reviewed the information items as noted on the agenda.

**MEETING RECESS**

The regular meeting recessed at 11:57 a.m. and reconvened at 1:05 p.m.

**DIVISION VIDEO**

Dr. Phillips noted that it would be possible for the Communications Officer and a teacher from the Division to develop a Division-wide promotional video for use at trade fairs, career fairs at universities, promoting the Division at parent nights, etc. The teacher has expertise in videotaping and the students in his/her class would be able to do the editing as part of a class assignment.

Further information about the promotional video will be brought to the October Board meeting.

**COMMITTEE REPORTS**

Student Affairs Committee

The members of the Student Affairs Committee met on September 24, 2002 with the result that a student was expelled for the remainder of the first semester, and further that the student must report to the Student Affairs Committee to request re-instatement at a school within Battle River Regional Division #31.

Executive Committee

The Executive Committee met on September 24, 2002.

**IN-CAMERA SESSION (1:29 p.m.)**

#213/02 P. ZENIUK – That the regular meeting recess to permit the Trustees to meet in-camera, and further that all persons except Trustees be excluded.

CARRIED

The in-camera session recessed at 1:48 p.m. and the regular meeting reconvened at 1:48 p.m.

**COMMITTEE REPORTS (continued)**

Facilities Committee

Dr. Phillips reported on the work being done with respect to the modernization at the Forestburg School noting some concerns with dust entering the senior high wing through the vent system. He further noted that work is progressing on schedule and that students missed only two days of school due to the construction work.

Facility Committee members also toured the maintenance shop and bus garage at Killam.

Trustees were informed that the core portable built at Jack Stuart School this summer is ready for occupancy.

Alberta School Boards Association (ASBA) Zone 4

Chairman Poyser noted that the workbooks with respect to the Learning Commission have been received. Trustees will work through the workbook at the October meeting.

Vice-Chairman Herder reported on her attendance at the ASBA Zone 4 executive meeting and noted that the next Zone meeting is scheduled for October 28, 2002.

Trustee Oberg reported on his attendance at the ASBA Zone 4 meeting held in Rocky Mountain House on September 23, 2002. Mr. Oberg noted that Wolf Creek Regional Division will host the Speech and Debate Competition this year.

Alberta School Employees Benefit Plan (ASEBP)

Secretary-Treasurer Schulte reported that the ASEBP Board of Directors had its first meeting of this school year on September 19<sup>th</sup> and 20<sup>th</sup>.

Alberta Teachers' Association (ATA) Liaison Committee

At the regular meeting in October 2002, Trustees will discuss the possible continuance of this committee.

Administrators' Meeting

Chairman Poyser and Vice-Chairman Herder attended the Administrators' Meeting held on September 10, 2002.

Small Schools Committee

Acting Superintendent Phillips, Chairman Poyser and Vice-Chairman Herder met to discuss strategies for the Small Schools Committee. Six administrators from small schools have volunteered to serve on this committee. The next meeting is scheduled for October 17, 2002.

Dr. Phillips, Ms Poyser, Ms Herder and Mr. Oberg reported on a meeting they had with the Heisler School Council on September 24, 2002.

**ADJOURNMENT**

All items of business being complete and there being no dissent, Chairman Poyser adjourned the meeting at 2:41 p.m.

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GWENDA POYSER, CHAIRMAN

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WILLIAM SCHULTE, SECRETARY-TREASURER

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