

90530

### Battle River School Division No. 31 Expense Claim Form

Name: Imogene Walsh

School/Location: Division Office Month: Apr & May

**NOTE: Expense Claims must be submitted to Division Office WITHIN TWO MONTHS from the end of the month that your claim is for. Expenses submitted after this date will NOT be reimbursed.**

Date	Description	Actual KMS	KM-age .54 x KM	Meals Expense	Other Expense	Total (GST inc.)	Account Code
30-Apr	Sedgewick (Ward Review)	172	92.88			92.88	404-400-00-02-01
1-May	Ryley (Ward Review)	144	77.76			77.76	<i>GK</i>
May 5 - 8	Red Deer (ASBOA)	294	158.76			158.76	
9-May	Edmonton (Workshop)	200	108.00			108.00	
9-May	New Norway (Ward Review)	56	30.24			30.24	
16-May	Edmonton (AI)	200	108.00			108.00	
30-May	Edmonton (PBCO)	200	108.00	16.82		124.82	
		<i>Tabb</i>	-			-	
			-			-	
			-			-	
			-			-	
			-			-	
			-			-	
			-			-	
			-			-	
			-			-	
			-			-	
			-			-	
			-			-	
			-			-	
			-			-	
			-			-	
			-			-	
			-			-	

JUN 04 2019

Subtotal	700.46
GST	<i>32.59</i>
<b>Total Exp.</b>	<b>700.46</b>

PAID  
JUN 10 2019

Employee Signature: \_\_\_\_\_  
Supervisor Signature: \_\_\_\_\_

<b>Meal Allowance</b>	
Breakfast:	\$9.00
Lunch:	\$11.50
Dinner:	\$18.00