

**Battle River Regional Division No. 31
Mastercard Expense Form**

Employee: Shan Jorgenson-Adam
Month: September 2017

Page 1 of 1

Date	Description	Meals Expense	Lodging Expense	Other Expense	\$ Total	Individual Expense	Admin Pool	Board Pool	Other Expense	Account Coding/Notes	GST
08/31/17	Ramada Inn Conf. Room Principal Academy		154 94							1-384-300-00-62-50	\$7.11
08/31/17	Ramada Inn Accommodations Tom Tierck Principal Academy			262 50						1-384-300-00-62-50	
09/03/17	Uhead Registration Shan+Rita.			787 50						1-384-300-00-31-50	37.50
09/07/17	Books for Principals, Div Lead + VPs.			439 32						1-384-300-00-31-50	20.92(B)
09/07/17	Prof. Reading for Shan.			29 23						1-384-300-00-31-50	1.42(B)
09/14/17	Ramada Inn Accommodations Tom Tierck Principal Academy		154 94							1-384-300-00-62-50	7.11
09/18/17	Books for Aspiring Leaders.			542 75						1-384-300-00-60-50	84.37(B)
09/20/17	Parking at Edmonton Airport for trip to Brazil			150 00						1-304-700-00-00-51	7.14
09/23/17	Supper in Sao Paulo (4 people) International recruiting trip.	125 45								1-304-700-00-00-51	
09/25/17	Lunch in Sao Paulo (2 people) International recruiting trip.	60 47								1-304-700-00-00-51	
09/24/17	Lunch in Sao Paulo (2 people) International recruiting trip.	34 55								1-304-700-00-00-51	
09/25/17	Luggage Charge Flight to Porto Alegre International recruiting trip.			24 14						1-304-700-00-00-51	
09/26/17	Lunch Porto Alegre (4 people) International recruiting trip.	88 02								1-304-700-00-00-51	
09/27/17	Luggage Charge Porto Alegre to Rio International recruiting trip.			23 95						1-304-700-00-00-51	
09/27/17	Cab fair International recruiting trip.			13 67						1-304-700-00-00-51	
09/27/17	Supper (2 people) Rio International recruiting trip.	75 53								1-304-700-00-00-51	

Sub Total 2966 96

165.63

GST

Total Expense 2966 96

**PAID
OCT 31 2017**

POSTEL

100.9264 SEP17
DATE: SEPT. 28/17

WB