

**Battle River Regional Division No. 31
Mastercard Expense Form**

* 1MO'S STMT STILL TO BE SUBMITTED

Employee: Shan Jorgenson-Adam
Month: October

Page 1 of 1

Date	Description	Meals Expense	Travel Expense	Other Expense	\$ Total	Individual Expense	Admin Pool	Board Pool	Other Expense	Account Coding/Notes	GST	
09/29	Lunch Brazil International Recruitment Shan + Natasha	54	17		54.17	X			X	1-304-700-00-00-51	-	
09/29	Accommodations Brazil International recruitment trip Shan		203	08	203.08	X				1-304-700-00-00-51	-	
09/29	Lunch Brazil International Recruitment Shan + Natasha	95	86		95.86	X			X	1-304-700-00-00-51	-	
09/29	Supper Brazil International Recruitment Shan + Natasha	130	01		130.01	X			X	1-304-700-00-00-51	-	
10/02	Accommodations Brazil International recruitment trip Shan		203	31	203.31	X				1-304-700-00-00-51	-	
10/01	Lunch Brazil International Recruitment Shan + Natasha	46	78		46.78	X			X	1-304-700-00-00-51	-	
10/01	Taxi Ride from Airport to Hotel Shan + Natasha			48	60	48.60	X		X	1-304-700-00-00-51	-	
10/02	SADPC - CASS Fall Conference Registration			420	00	420	X			SEE BELOW	-	
10/02	Division Leadership Planning Accommodations		151	51	151.51	X				SEE BELOW	6.95	
10/01	Luggage Cost Brazil International recruitment - Shan			32	78	32.78	X			1-304-700-00-00-51	-	
10/10	Accommodations Dr. McCallum DORA/Literacy Training PD		200	32	200.32				X	1-384-300-00-44-50	6.20	
10/10	Accommodations Tom Hierck Principal Academy		336	82	336.82				X	1-384-300-00-62-50	15.46	
10/16	Professional Reading Shan			51	18	51.18	X			1-384-300-00-31-50	2.43	
Sub Total					1974	42						\$31.04

GST
Total Expense

1974 42

1
-
4
0
4
-
4
0
0
-
-
0
0
0

1
-
4
0
4
-
4
0
0
-
-
0
0
0

INV. 9264 OCT 17,
DATE: OCT. 28/17
1-382-400002801 \$105-
1-310-300007-50 \$428.63 \$521
1-404-400-000001 \$37.88 \$1.74

GST INC

POSTED