

ANAPHYLAXIS

Background

The Division believes that ensuring the safety of students with medical conditions such as anaphylaxis is a shared responsibility with the individual schools and parents. In accordance with the *Protection of Students with Life-Threatening Allergies Act*, the Division maintains an Administrative Procedure in order to protect these students.

Procedures

1. It is the responsibility of parent(s)/guardian(s) of a student who have severe allergies, asthma or anaphylactic reactions to bring this to the attention of the School Administrator(s).
2. The parent(s)/guardian(s) of a student(s) with anaphylactic allergies must provide the School Administrator(s) with a *Medication Administration Request and Authorization* (Form 316-1) each school year. This document which shall be signed by a physician, outlines sufficient information to ensure the student's safety. Parents/guardians are responsible for ensuring that student information in all files and individualized plans is kept current.
3. School Administrator(s) are responsible for reviewing all student registration forms for medical information.
4. School Administrator(s) must ensure that all staff in the school, as well as bus drivers, are aware of medical conditions of students.
5. The School Administrator(s) shall discuss with all school employees strategies that reduce the risk of exposure to anaphylactic causative agents in the classrooms and school common areas. These strategies may include but are not limited to the strategies on Appendix 317.
6. School Administrator(s) shall ensure that there will be regular communication and training of school employees on dealing with life-threatening allergies. One of the tools administrators can use as training is a course by AllergyAware.ca (www.allergyaware.ca).
7. School Administrator(s) at each school shall develop an individual plan for each student who has an anaphylactic allergy. All employees shall be made aware of the student(s) with anaphylaxis and the plan that has been put in place for each student (Form 317-1 & 317-2). Each plan shall be readily accessible and shall include:
 - 7.1 A current picture of the student;
 - 7.2 Written diagnosis, current treatment, and emergency procedures;
 - 7.3 Emergency contact information
 - 7.4 Appropriately signed consent form for administration of medication (316-1);
 - 7.5 Details informing employees who are in contact with the individual on a regular basis of the type of allergy, symptoms, monitoring, avoidance strategies, standard treatment and medical/emergency response plan;

- 7.6 Instructions and provision for safe and accessible storage of epinephrine auto-injectors;
 - 7.7 The parent's written agreement with the plan; and
 - 7.8 Provision for annual review of each individual plan.
8. The Principal shall ensure that one epinephrine auto-injector is maintained at the school in accordance with the regulations located on the injector.
 9. An employee may administer an epinephrine auto-injector or other medication prescribed for the student for the treatment of an anaphylactic reaction if the employee has reason to believe that the student is experiencing an anaphylactic reaction.
 10. The School Administrator(s) are responsible for communicating with parent(s)/guardian(s), assigning responsibility for tasks, and ensuring adequate planning and measures are in place to address student needs with respect to the administration of medication to students in accordance with this procedure.
 11. The Principal will submit the Anaphylaxis “Designation of Authorized School/School Authority Epinephrine Auto-Injector Purchaser Form” yearly to the Division Principal (Form 317-3).

Reference: Protection of Students with Life-Threatening Allergies Act
 Section 32, 33, 196, 197 Education Act
 Emergency Medical Aid Act
www.allergyaware.ca

Related APs: Medication Administration to a Student (AP 316)

Appendix: Anaphylaxis (Possible Strategies to Reduce the Risk of Exposure to Anaphylactic Causative Agents)
 (Appendix 137)

Forms: Medication Administration Request and Authorization (316-1)
 Anaphylaxis Individual Student Plan (317-1)
 Anaphylaxis Emergency Plan (317-2)
 Anaphylaxis Designation...Epi-Pen Purchaser Form (317-3)

Revised: January 2020