

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE BATTLE RIVER SCHOOL DIVISION, HELD ON APRIL 28TH, 2022, COMMENCING AT 9:00 A.M.

PRESENT

LYLE ALBRECHT
DOUG ALGAR
KAREN BELICH
DWIGHT DIBBEN
PATRICK MCFEELY

ABSENT

ALSO PRESENT

SHAN JORGENSON-ADAM, Deputy Superintendent
IMOGENE WALSH, Secretary-Treasurer
NATASHA WILM, Assistant Superintendent - Human Resources
DIANE HUTCHINSON, Director of Communication
SHIRLEY FAIRALL, Executive Assistant - Superintendent

CHAIR BELICH IN THE CHAIR

CALL TO ORDER

Chair Belich called the meeting to order at 9:00 a.m.

Brenda Herder, Director of Learning - System Supports, and Andrea Dyck, Mental Health Capacity Building Program Manager, joined the Meeting at 9:00 a.m.

APPROVAL OF AGENDA

#25\22 D DIBBEN - That the Board of Trustees approves the Agenda as presented.

CARRIED

APPROVAL OF MINUTES

#26\22 D ALGAR - That the Board of Trustees approves the Minutes of the Regular Meeting of the Board of Trustees of March 24th, 2022.

CARRIED

STUDENT SUCCESS

Chair Belich welcomed Ms Dyck and invited her presentation on how the Mental Health Capacity Building Program in BRSD is helping students to build skills and resilience in mental health.

Ms Herder and Ms Dyck left the Meeting at 9:44 a.m.

Cheryl Kropinske, Director of Finance, joined the meeting at 9:46 a.m.

FISCAL MONITORING REPORT

Chair Belich welcomed Ms Kropinske and invited her review of the Interim Financial Statements for the period ending March 31st, 2022.

Ms Kropinske left the meeting at 9:52 a.m.

INTERNATIONAL TRAVEL - CENTRAL HIGH SEDGEWICK PUBLIC SCHOOL

#27\22 D DIBBEN - That the Board of Trustees approves, in principle and subject to Administrative Procedure 261 'Travel Study', the international travel trip to Peru by the Central High Sedgewick Public School students during spring break 2023, tentatively March 23rd to 31st, 2023.

CARRIED

Edmond Quarcoo, Safety Coordinator, joined the Meeting at 9:52 a.m.

OCCUPATIONAL HEALTH & SAFETY - COR AUDIT REPORT PRESENTATION

Chair Belich welcomed Edmond Quarcoo and invited his presentation providing an overview and summary of the internal COR audit from the fall and what the priorities for safety are for BRSD moving forward.

Mr Quarcoo left the meeting at 10:15 a.m.

MEETING RECESS

The Regular Meeting of the Board of Trustees recessed at 10:15 a.m. and reconvened at 10:25 a.m.

INTERNATIONAL TRAVEL - FORESTBURG SCHOOL

#28\22 D DIBBEN - That the Board of Trustees approves, in principle and subject to Administrative Procedure 261 'Travel Study', the international travel trip to Germany, Switzerland, and Italy by the Forestburg School students during spring break 2023, tentatively March 23rd to 31st, 2023.

CARRIED

BOARD MEETING DATE ADDITION

#29\22 D ALGAR - That the Board of Trustees approves a Regular Business Meeting of the Board to be scheduled on May 12th, 2022.

CARRIED

ADULT STUDENT FEES

#30\22 L ALBRECHT - That the Board of Trustees approves the adult student fee for 2022 - 2023 to be set at \$192.76 per credit taken, and further that this fee does not include the transportation fee.

CARRIED

FACILITY'S PROJECTS TENDERS

#31\22 D DIBBEN - That the Board of Trustees approves the selection of Knights Roofing Ltd.'s bid in the amount of \$323,070.00 plus GST for the Daysland School 2022 Roofing Program, with funding to be allocated from the Division's Capital Maintenance and Renewal grant.

CARRIED

#32\22 D ALGAR - That the Board of Trustees approves the selection of Wester Weather Protector Ltd.'s bid in the amount of \$210,373.00 plus GST for the New Norway School 2022 Roofing Program, with funding to be allocated from the Division's Capital Maintenance and Renewal grant.

CARRIED

#33\22 L ALBRECHT - That the Board of Trustees approves the selection of Vantage Builders Ltd.'s bid in the amount of \$892,940.00 plus GST for the Viking School Envelope Upgrade Phase 1 project, with funding to be allocated from the Division's Capital Maintenance and Renewal grant.

CARRIED

#34\22 L ALBRECHT - That the Board of Trustees approves the selection of Vantage Builders Ltd.'s bid in the amount of \$318,405.00 plus GST for the Viking School Envelope Upgrade Phase 2 project, with funding to be allocated from the Division's Capital Maintenance and Renewal grant.

CARRIED

INTERNATIONAL STUDENT FEES

#35\22 D ALGAR - That the Board of Trustees approves the program fee for the International Student Summer School Program of July - August 2022 to be \$3,500.00 per student, up to a maximum of six credits.

CARRIED

BATTLE RIVER SCHOOL DIVISION STRATEGIC PLAN

#36\22 D ALGAR - That the Board of Trustees approves the Battle River School Division 2021 - 2025 Strategic Plan as presented.

CARRIED

POLICY REVISIONS

#37\22 D DIBBEN - That the Board of Trustees approves the revisions to the following Policies as presented:

- | | |
|---------------------|---|
| Policy 1 | Divisional Foundation Statements, |
| Policy 2 | Electoral Subdivisions and Ward Boundaries, |
| Policy 3 | Role of the Board, |
| Policy 4 | Role of the Trustee, and |
| Policy 4 Appendix A | Board Meeting Etiquette. |

CARRIED

IN-CAMERA SESSION (11:54 A.M.)

#38\22 D ALGAR - That the Regular Meeting of the Board of Trustees recess to permit Trustees to meet in-camera, and that all persons, except Trustees, Superintendent Marler, Deputy Superintendent Jorgenson-Adam, Assistant Superintendent Human Resources Wilm, Secretary-Treasurer Walsh, Director of Communications Hutchinson, and Executive Assistant - Superintendent Fairall be excluded.

CARRIED

OUT OF IN-CAMERA SESSION (12:43 P.M.)

The in-camera session concluded and the regular meeting reconvened.

HOLDEN SCHOOL PROPERTY

#39\22 L Albrecht - That the Board of Trustees declares the two properties located at Plan 3414AP, Block B & C, in the Village of Holden as surplus.

CARRIED

#40\22 D DIBBEN - That the Board of Trustees authorize Administration to present an Offer to Purchase Real Estate for Plan 3414AP Blocks B and C in the Village of Holden, Alberta to the Holden Rural Academy Society for a nominal sum and conditional to no post-sale obligations and costs being retained by the Battle River School Division and subject to the approval of the Minister of Education, Alberta.

CARRIED

ADJOURNMENT

All items of business being completed and there being no dissent, Chair Belich adjourned the meeting at 12:44 a.m.

KAREN BELICH, CHAIR

IMOGENE WALSH, SECRETARY-TREASURER

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