

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE BATTLE RIVER SCHOOL DIVISION, HELD ON MARCH 20, 2025, COMMENCING AT 9:00 A.M.

PRESENT

PATRICK MCFEELY
DOUG ALGAR
LYLE ALBRECHT
KAREN BELICH
DWIGHT DIBBEN (VIRTUAL)

ABSENT

ALSO PRESENT

RHAE-ANN HOLOIEN, Superintendent of Schools
IMOGENE WALSH, Secretary-Treasurer
STEPHEN HOYLAND, Assistant Superintendent - Education Services
NATASHA WILM - Assistant Superintendent - Human Resources
MICHELLE GIRVAN, Executive Assistant - Superintendent

BOARD CHAIR MCFEELY IN THE CHAIR

CALL TO ORDER

Board Chair McFeely called the meeting to order at 9:00 a.m.

Lloyd MacKenzie, Principal, and student Asseel Sigha joined the meeting at 9:00 a.m.

APPROVAL OF AGENDA

#27\25 K BELICH - That the Board of Trustees approves the Agenda as amended.

CARRIED

STUDENT SUCCESS

Chair McFeely welcomed Principal Lloyd MacKenzie and student Asseel Sigha from Hay Lakes School. Asseel presented their experience as a member of the Minister's Youth Council to the Board of Trustees. The MYC is a provincial youth advisory group composed of members aged 14-19 that provides input to the Minister of Education. By sharing diverse perspectives, the council aims to improve education and policies affecting students.

Lloyd MacKenzie, Principal, and student Asseel Sigha left the meeting at 9:25 a.m.

APPROVAL OF MINUTES

#28\25 K BELICH - That the Board of Trustees approves the February 13, 2025 minutes of the regular meeting of the Board as presented. CARRIED

#29\25 D DIBBEN - That the Board of Trustees approves the March 6, 2025 minutes of the special meeting of the Board as presented. CARRIED

Cheryl Kropinske, Director of Finance, joined the meeting at 9:35 a.m.

FISCAL MONITORING REPORT

Chair McFeely invited Ms Kropinske’s review of the Interim Financial Statements for the period ending February 28, 2025.

Ms. Kropinske left the meeting at 9:47 a.m.

MEETING RECESS

The Regular Meeting of the Board of Trustees recessed at 9:55 a.m. and reconvened at 10:00 a.m.

POLICY COMMITTEE RECOMMENDATIONS

#30\25 D ALGAR - That the Board of Trustees approves the revision to Policy 3 Schedule A, Board Annual Work Plan as amended. CARRIED

#31\25 K BELICH - That the Board of Trustees approves the revision to Policy 9 Committees of the Board as presented. CARRIED

#32\25 D DIBBEN - That the Board of Trustees approves the revision to Policy 11 Policy Making as presented.

- #33\25 D DIBBEN - That the Board of Trustees approves the revision to Policy 12 Board Delegation of Authority as presented. CARRIED
- #34\25 D DIBBEN - That the Board of Trustees approves the revision to Policy 13 Role of the Superintendent as presented. CARRIED
- #35\25 K BELICH - That the Board of Trustees approves the revision to Policy 17 Student Transportation & Attendance Area as presented. CARRIED
- #36\25 D DIBBEN - That the Board of Trustees approves the revision to Policy 24 International Travel Study as presented. CARRIED

INTERNATIONAL TRAVEL STUDY

- #37\25 K BELICH - That the Board of Trustees approves in principle and subject to the Administrative Procedure 261 'Travel Study' the international travel trip to Portugal by the Central High Sedgewick Public School students during the spring break of 2026. CARRIED
- #38\25 D ALGAR - That the Board of Trustees approves in principle and subject to the Administrative Procedure 261 'Travel Study' the international travel trip to Greece by the École Camrose Composite High School students during the spring break of 2026. CARRIED

CAPITAL PLAN

- #39\25 D ALGAR - That the Board of Trustees approves the following priorities for their 2025 Capital plan, to be submitted to Alberta Education:
 - 1. CW Sears/Tofield K-12 Replacement School
 - 2. New K-9 Camrose School
 - 3. Hay Lakes School Modernization/Replacement School
 - 4. K-9 addition for Chester Ronning SchoolCARRIED

MEETING RECESS

The Regular Meeting of the Board of Trustees recessed at 11:05 a.m. and reconvened at 11:12 a.m.

SUMMER SCHOOL FEES

#40\25 L ALBRECHT - That the Board of Trustees approves non-refundable summer school registration fee for 2024-2025 as \$45 per course for BRSD students and \$65 per course for non-BRSD students.

CARRIED

DISPOSAL OF PROPERTY

#41\25 K BELICH - That the Board of Trustees declares the property located at 4, 18, 44, 16 NW as surplus and advises the Minister of Education, as well as submits an offer to transfer to Alberta Infrastructure.

CARRIED

JOINT USE AND PLANNING AGREEMENT

#42\25 K BELICH - That the Board of Trustees approve the Joint Use and Planning Agreement between Battle River School Division and the Town of Bashaw.

CARRIED

#43\25 L ALBRECHT - That the Board of Trustees approve the Joint Use and Planning Agreement between Battle River School Division and the Town of Viking.

CARRIED

#44\25 D DIBBEN - That the Board of Trustees approve the Joint Use and Planning Agreement between Battle River School Division and Flagstaff County.

CARRIED

BUS PURCHASE

#45\25 D ALGAR - That the Board of Trustees authorizes the Secretary-Treasurer and the Director of Transportation to purchase new school buses at a cost of no more than \$944,635.45, and further that the cost of the purchase is taken from the current year's budget and the Bus Purchases Capital Reserve.

CARRIED

Kristi Edwards, Director of Transportation, joined the meeting at 11:29 a.m.

EICS CO-OPERATIVE BUSING AGREEMENT

#46\25 D ALGAR - That the Board of Trustees approves terminating the transportation services agreement with Elk Island Catholic Schools, effective with the 2025-26 school year.

CARRIED

2025-26 ELIGIBLE TRANSPORTATION SERVICE

#47\25 K BELICH - That the Board of Trustees approves that, as of September 1, 2025, Student Transportation for eligible students will be in accordance with the Student Transportation Regulations.

DEFEATED

Ms Edwards, left the meeting at 11:51 a.m.

VIKING SCHOOL 2025 ROOFING PROGRAM

#48\25 L ALBRECHT - That the Board of Trustees approves the selection of Acron Roofing Systems Inc.'s bid in the amount of \$217,407 plus GST for the Viking School 2025 Roofing Program, with the funding to be allocated for the Division's Capital, from the Maintenance and Renewal funding.

CARRIED

MEETING RECESS

The Regular Meeting of the Board of Trustees recessed at 11:57 a.m. and reconvened at 12:29 a.m.

Ms Holoien and Ms Wilm left the meeting at 12:50 p.m.

Ms. Holoien joined the meeting at 12:52 p.m.

Ms Wilm joined the meeting at 12:54 p.m.

IN-CAMERA SESSION (1:19 P.M.)

#49\25 K BELICH - That the Regular Meeting of the Board of Trustees recess to permit Trustees to meet in-camera, and that all persons, except Trustees, Superintendent Holoien, Secretary-Treasurer Walsh, Assistant Superintendent - Education Services Hoyland, Assistant Superintendent - Human Resources Wilm, and Executive Assistant - Superintendent Girvan be excluded.

CARRIED

Mr McFeely left the meeting at 1:41 p.m.

Mr McFeely joined the meeting at 1:43 p.m.

Ms Holoien, Ms Walsh, Ms Wilm, Mr Hoyland and Ms Girvan left the meeting at 1:48 p.m.

Ms Holoien, Ms Walsh, Ms Wilm, Mr Hoyland and Ms Girvan joined the meeting at 2:04 p.m.

OUT OF IN-CAMERA SESSION (2:04 P.M.)

#50\25 K BELICH - The in-camera session concluded and the regular meeting reconvened.

CARRIED

DISPOSAL OF PROPERTY 5403 - 48 AVENUE CAMROSE AB

#51\25 D DIBBEN - That the Board of Trustees acceptance of the offer is subject to the purchaser providing the Battle River School Division with a reasonable expectation or a City Administration recommendation for rezoning of the property to meet the buyers plan for the property.

CARRIED

#52\25 L ALBRECHT - That the Board of Trustees authorizes the Secretary-Treasurer to apply to the Minister of Education for approval to dispose of the office building and land located at 5402 48A Avenue, Camrose, Alberta (Plan 4544MC Block 24 Lot 4A), and subject to Ministerial approval, accept the offer from Jon Stolee, Martin West, and Stephen Kambeitz in the amount of \$720,000 as per the final offer and finalize the disposition.

CARRIED

BOARD EVALUATION

#53\25 D ALGAR - That the Board of Trustees approves the Board's evaluation report, as developed at the facilitated workshop of March 5, 2025; AND FURTHER, that the Board Chair be authorized to monitor the goals and the suggestions agreed to bring items forward for Board consideration as deemed appropriate.

ADJOURNMENT

All items of business being completed and there being no dissent, Board Chair McFeely adjourned the meeting at 2:27 p.m.

PATRICK MCFEELY, BOARD CHAIR

IMOGENE WALSH, SECRETARY-TREASURER

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