



Battle River School Division Camrose, AB

**Applications are invited for the position of:
Superintendent of Schools/CEO
(Competition No. CD01-2025-CEO)**

Battle River School Division is inviting applications for the position of Superintendent of Schools/CEO. Duties to commence on August 01, 2025, or as mutually agreed.

Reporting to the Board, the Superintendent is responsible for carrying out the duties as specified in the Education Act Sec. 222, Superintendent of Schools Regulation and Board Policy 13: Role of the Superintendent.

The Board is seeking a dynamic leader who establishes a welcoming, caring, respectful and safe working and learning environment. The successful candidate should demonstrate strong integrity and vision and be able to establish a collaborative culture within the division. The successful candidate will have extensive experience in various leadership positions and possess a strong understanding of rural education.

The Superintendent is responsible for the operations within the Division and provides support to the Board in their governance function. The Superintendent reports directly to the Board of Trustees and a strong and trusting relationship with the Board is expected.

The successful candidate must hold or qualify for an Alberta teaching certificate and must possess a Master's Degree in Education or a related field of study. All superintendents in Alberta must meet the requirements of the *Alberta Superintendent Leadership Quality Standard* which outlines their professional expectations.

The Division

Battle River School Division was established in 1995 through the regionalization of four different school authorities. The authorities were: Beaver County, Camrose County, City of

Camrose and Flagstaff County. The Board is made up of five elected trustees- one from each of the Counties and two from the City of Camrose.

The school division's current student population is slightly over 5400 students from grades 1-12 with over 400 kindergarten and pre-kindergarten children. The Division operates 22 schools in 13 different communities and includes 2 outreach schools, a women's shelter and supports 10 Hutterite colonies. In the 2024-25 school year the Division employed just over 337 certificated staff and 296 support staff. The Division's operating budget is approximately 83 million.

The Division is largely rural with a strong agricultural economic base. The Division Office is located in Camrose, one hour southeast of Edmonton. The City of Camrose has a population of over 20,000 with all amenities. Post-secondary education is available in Camrose through the University of Alberta- Augustana Campus.

For more information on the Division please go to www.brsd.ab.ca

Requisites for Consideration

Only candidates who have the following requisites will be considered:

- Hold or qualify for an Alberta Teaching Certificate
- Have a Master's Degree in Education or related field of study from a recognized and accredited college or university
- Hold or meet the requirements of the *Alberta Superintendent Leadership Quality Standard*

The Candidate

Preference will be given to the candidate who has the following qualities:

- Current or prior system level experience
- Successful principal experience
- Ability to build effective relationships with trustees, staff, stakeholders and department officials
- Understands the nuances of rural education
- Strong oral and written communication skills
- Knowledgeable about current trends in education
- Demonstrates a strong commitment to professional learning
- Exhibits visionary leadership
- Promotes innovation and continuous improvement
- Embodies a collaborative approach to decision making
- Understands the importance of demonstrating assurance and accountability to support student learning
- Makes ethical and effective decisions to support system improvement

- Is a problem-solver, with the ability to mediate conflict and provide support to students, parents and staff through a relational approach
- Is skilled in analytical reasoning and strategic planning to support the Assurance Framework
- Ability to use data to improve teaching, learning, and assessment practices
- Has a broad knowledge of current instruction design and technical practices aligned to supporting effective leading, teaching and learning
- Has a broad knowledge of rural transportation management practices
- Has a broad knowledge and experience of First Nations, Metis and Inuit and Truth and Reconciliation engagement strategies
- Possesses a broad knowledge and experience in implementing and supporting mental health and wellness strategies
- Believes in the development of the student as a whole, spiritually, physically, social emotionally, and academically

Application Process

The competition will remain open until a suitable candidate is found. Applications received prior to 4:00 pm Friday, June 27, 2025, will receive careful consideration. Interested applicants must submit (via email) a cover letter, detailed curriculum vitae and contact information for five professional references to:

Chris Smeaton
CDSmeaton Consulting
Email: [cgsmeaton@gmail.com](mailto:cdsmeaton@gmail.com)
Phone: 403-634-0482