

(FIN)WALSH SecTreas/BUSINESS (AUTH LOC)

INVOICE ENTRY WEB - ENTRY SCREEN

Task ID: 0000114969 - Created: 14-Aug-2025 08:58.38 AM - By: Lana Delorey - Processed: 14-Aug-2025 09:08.29 AM - By: __Business (Auth Loc)

Vendor Number: [REDACTED] - Dibben, Dwight
Invoice Number: 20250631
Invoice Date: 14-Aug-2025
Reference Info: Travel & Mileage March - June 2025
(Prints on Cheque)
Purchase Order No:
Close PO: ☐
Internal Comment:

GL Account Number	Taxes Included	Amount	Tax Code	Tax Amount
13044000000200901		2,475.87	G	117.90
Total Without Taxes:				2,357.97
Tax Total:				<u>117.90</u>
Total With Taxes:				2,475.87

INVOICE ENTRY WEB - AUTHORIZATION SECTION

Task ID: 0000114969 - Created: 14-Aug-2025 09:08.29 AM - By: Lana Delorey - Processed: 15-Aug-2025 09:30.44 AM - By: Imogene Walsh

Vendor Number: [REDACTED] - Dibben, Dwight
Invoice Number: 20250631
Invoice Date: 14-Aug-2025
Reference Info: Travel & Mileage March - June 2025
Purchase Order No:
Close PO: ☐
Internal Comment:

GL Account Number	Taxes Included	Amount	Tax Code	Tax Amount
13044000000200901		2,475.87	G	117.90
Total Without Taxes:				2,357.97
Tax Total:				<u>117.90</u>
Total With Taxes:				2,475.87

INVOICE ENTRY WEB - AUTHORIZATION SECTION

Task ID: 0000114969 - Created: 15-Aug-2025 09:30.44 AM - By: Imogene Walsh - Processed: 15-Aug-2025 09:39.55 AM - By: Lana Delorey

Action Taken: No Objection
Vendor Number: [REDACTED] - Dibben, Dwight
Invoice Number: 20250631
Invoice Date: 14-Aug-2025
Reference Info: Travel & Mileage March - June 2025
Purchase Order No:

Close PO:



Internal Comment: GL Updated

GL Account Number	Taxes Included	Amount	Tax Code	Tax Amount
13824000181200901		2,475.87	G	117.90
Total Without Taxes:				2,357.97
Tax Total:				<u>117.90</u>
Total With Taxes:				2,475.87

▼ INVOICE ENTRY WEB - AUTHORIZATION SECTION

Task ID: 0000114969 - Created: 15-Aug-2025 09:39.55 AM - By: Lana Delorey - Processed: 17-Aug-2025 12:46.05 PM - By: Imogene Walsh

Vendor Number: XXXXXXXXXX - Dibben, Dwight

Invoice Number: 20250631

Invoice Date: 14-Aug-2025

Reference Info: Travel & Mileage March - June 2025

Purchase Order No:

Close PO:



Internal Comment: GL Updated

GL Account Number	Taxes Included	Amount	Tax Code	Tax Amount
13824000181200901		2,475.87	G	117.90
Total Without Taxes:				2,357.97
Tax Total:				<u>117.90</u>
Total With Taxes:				2,475.87

▼ INVOICE ENTRY WEB - AUTHORIZATION SECTION

Task ID: 0000114969 - Created: 17-Aug-2025 12:46.05 PM - By: Imogene Walsh - Processed: 18-Aug-2025 08:15.20 AM - By: Lana Delorey

Action Taken: No Objection

Vendor Number: XXXXXXXXXX - Dibben, Dwight

Invoice Number: 20250631

Invoice Date: 14-Aug-2025

Reference Info: Travel & Mileage March - June 2025

Purchase Order No:

Close PO:



Internal Comment: GL Updated

GL Account Number	Taxes Included	Amount	Tax Code	Tax Amount
13824000181200901		782.78	G	37.28
13044000000200901		1,541.84	G	73.42
13044000000000901		151.25	G	7.20
Total Without Taxes:				2,357.97
Tax Total:				<u>117.90</u>
Total With Taxes:				2,475.87

INVOICE ENTRY WEB - FINAL APPROVAL

Task ID: 0000114969 - Created: 18-Aug-2025 08:15.20 AM - By: Lana Delorey - Processed: 19-Aug-2025 08:23.01 AM - By: Lana Delorey

Action Taken: Approve Invoice

Vendor Number: [REDACTED] - Dibben, Dwight
Period: 202512
Invoice Number: 20250631
Invoice Date: 14-Aug-2025
Tax Reportable: ☐
Batch Code: IEW
Reference Info: Travel & Mileage March - June 2025
Internal Comments: GL Updated
Purchase Order No:
Close PO: ☐

GL Account Number	Taxes Included	Amount	Tax Code	Tax Amount
13824000181200901		782.78	G	37.28
13044000000200901		1,541.84	G	73.42
13044000000000901		151.25	G	7.20
Total Without Taxes:				2,357.97
Tax Total:				<u>117.90</u>
Total With Taxes:				2,475.87